



New Trier Debate Spring Parent Meeting

New Policies and Procedures



Purpose of our meeting

- Calendars and Scheduling
- Tournament registration procedures for 2018-2019
- Streamlined forms
- Handbook update
- Payment procedures



Calendars and Scheduling

Congressional Debate = Blue Sheet

Lincoln Douglas Debate = Green

Policy Debate = Pink Sheet

Public Forum Debate = Yellow



Calendars and Scheduling: Next Steps

- Please have a conversation with your family about which tournament opportunities you are comfortable with.
- Keep in mind that travel tournaments have a cost associated with them. Bus trips are usually \$200-\$300. Flying tournaments can range \$400-\$500.

Tournament Registration and Procedures

- 1) We will send an email to you and your students, which contains a Google Form. That form will indicate all of the available tournaments in your student's event.
- 2) With your student, check all tournaments that you are willing to have your student attend. Checking a tournament on the form indicates a commitment to attend.
- 3) Coaches will discuss tournament availability, developmental appropriateness of tournaments, management of schedule, etc.
- 4) A document will be sent out electronically to families indicating which tournaments your child is scheduled to attend.
- 5) Schedules will be distributed in class (or prior to the season starting) for student and parent confirmation.

Forms

We know that the school asks parents to fill out multiple forms...multiple times.

Our plan is to email one bundle of forms to parents for signatures to be returned by your student at the start of the school year. We will also hand out a paper packet in class.



Purpose of forms

For safety and liability purposes, it is very important that we receive the following forms at the start of the year:

- Student Travel Agreement: updated with a new section on rules acknowledgement.
- Student Profile Form: medical information, policy numbers, etc.
- Course Expectations: civically minded controversial discussions with student choice.
- Tournament Confirmation Form: final acknowledgement of student's schedule.

Handbook/Rules Update

There are three documents that govern student experiences:

- New Trier Guidebook
- New Trier's Extra-Curricular Code of Conduct
- New Trier Speech and Debate Handbook

All documents can be found on the school website. We have made updates to the Speech and Debate Handbook. It will be available on our website.

Please note that consequences for rules violations may be handled by the Adviser Chairs, Debate Coaches, or other Administrators.

“New” Language in Speech/Debate Handbook

“Hotel Etiquette

Students will conduct themselves in an appropriate manner at all times when traveling and staying in a hotel. Students will be liable for the physical condition of their hotel room. Any charges for services (internet, etc.) must be approved by an adult in attendance. At no time should a student charge any food service to their room unless explicitly authorized by an adult.

Students may not enter any hotel room other than the room they have been assigned for the trip, unless authorized by a coach. This includes hotel rooms of other New Trier students. Students may not enter the hotel room of students from another school/institution. Students may not have individuals (students or otherwise) from another school or institution in their designated hotel rooms.

If students wish to collaborate on debate preparation or other academic work, they must work in a common area (hotel lobby, etc.). Coaches must be informed that students wish to collaborate in a common space, which students will be present, and must authorize the space/group work.

Every student must be present and in their hotel room at the room check time. This time will be assigned by the coaches at the tournament. After room check, students must remain in their respective rooms. The expectation is that after room check students will prepare to sleep and will organize with roommates about a morning routine.”

Payment Procedures

The expectation from the school is that families will pay for tournaments in advance. If a tournament is not paid for in advance, that student cannot attend but will still be responsible for all associated fees.

Commitments to tournaments must remain firm. Decisions to withdraw from a tournament means that all associated costs will be passed on to families.

Impact of withdrawal

Your student's participation cost

Amount that you pay for hotel and airfare.

Partner's participation cost

Amount that the school must reimburse another family as a result of someone's decision not to attend.



Tournament Registration fee

Price that the district covered for the entry to the tournament.

Drop fee assessed by the tournament

Any fee levied against the program from the tournament as a result of the drop.

- Participation cost = \$300
- Partner's participation cost = \$300
- Tournament Registration fee = \$100
- Drop Fee = \$50

\$750