

**PGY 'VTIGT'TOWNSHIP HIGH SCHOOL DISTRICT 225**

**FREEDOM OF INFORMATION ACT (FOIA) REQUEST**

**Name, Address, Phone/Fax Numbers of Public Body receiving FOIA request:**

New Trier High School 847-784-7722 (main)

7 Happ Road Northfield, IL 60093 847-784-3115 (fax)

ATTN: Christopher T. Johnson, Assistant Superintendent and Designated FOIA Officer

**Date Requested:** \_\_\_\_\_

**Request Submitted by:**     In Person     US Mail     Fax

\_\_\_\_\_  
*\*\*Name of Requester*

\_\_\_\_\_  
*Company Name*

\_\_\_\_\_  
*\*\*Street Address*

\_\_\_\_\_  
*\*\*City/State/Zip Code*

\_\_\_\_\_  
*Telephone*

\_\_\_\_\_  
*E-mail*

\_\_\_\_\_  
*Fax*

**Records Requested:**

*(Provide as much specific detail as possible so the public body can identify the information that you are seeking. You may attach additional pages, if necessary.)*

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Do you want copies of the documents?**

YES     NO

**Do you want Electronic or Paper copies?**

PAPER     ELECTRONIC

**Is this request for a Commercial Purpose?**     YES     NO

*(It is a violation of the Freedom of Information Act for a person to knowingly obtain a public record for a commercial purpose without disclosing that it is for a commercial purpose, if requested to do so by the public body. 5 ILCS 140.3.1(c)).*

**Are you requesting a fee waiver?**     YES     NO

*(If you are requesting that the public body waive any fees for copying the documents, you must attach a statement of the purpose of the request, and whether the principal purpose of the request is to access or disseminate information regarding the health, safety and welfare of legal rights of the general public. 5 ILCS 140/6(c)).*

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\*\*\*\*\* NOTE TO REQUESTER: Retain a copy of this request for your files. If you \*\*\*\*\*  
eventually need to file a Request for Review with the Public Access Counselor, you will  
need to submit a copy of your FOIA request.

**\*\*Required Information**