

**NEW TRIER TOWNSHIP HIGH SCHOOL DISTRICT 203
REGULAR MEETING OF THE BOARD OF EDUCATION
October 17, 2016
New Trier Township High School
7 Happ Road, Room C234
Northfield, IL 60093**

A **Regular Meeting** of the Board of Education of New Trier Township High School District 203, Cook County, Illinois was held at New Trier High School – Northfield Campus, 7 Happ Road, in Room C234 on Monday, October 17, 2016 at 6:30 p.m.

Members Present

Mr. Greg Robitaille, President
Ms. Lori Goldstein, Vice President
Ms. Cathy Albrecht
Mr. Alan R. Dolinko
Mr. F. Malcolm Harris
Mr. John Myefski
Mr. Patrick O'Donoghue

Administrators Present

Dr. Linda L. Yonke, Superintendent
Dr. Paul Sally, Associate Superintendent
for Curriculum & Instruction
Dr. Tim Hayes, Assistant Superintendent for
Student Services
Mr. Christopher Johnson, Assistant Superintendent
for Finance & Operations
Ms. Denise Dubravec, Principal –
Winnetka Campus
Mr. Paul Waechtler, Principal –
Northfield Campus

Also Present

Ms. Niki Dizon, Director of Communications; Mr. Peter Tragos, Assistant Principal, Northfield Campus; Ms. Stephanie Helfand, Chief Technology Officer; Mr. Myron Spiwak, Business Services Director; Mrs. Linda Knier, Director of Academic Services; Mr. Gerry Munley, Assistant Principal, Winnetka Campus; Mr. Scott Williams, Assistant Principal, Winnetka Campus; Ms. Athena Arvanitis, Director of Student Life; Ms. Ellie Ambuehl, Director of Special Education; Mr. Augustino Fontanetta; Ms. Robyn Ward, Science Department Coordinator; Mr. Dean Pinos, Social Studies Department Coordinator; Ms. Jennifer Karakosta, Applied Arts Coordinator; Ms. Kristi Fischer, Business Education Department Chair; Mr. Matt Mersch, Business Education Department; Mr. Colby Vargas, President New Trier Education Association, Social Studies Department; Ms. Michael Christensen, Social Studies Department Chair; Ms. Aileen Geary, Social Studies Department, Mr. Alex Klein, Social Studies Department; Mr. Jamie Atwell, Social Studies Department; Ms. Carolyn Gerhardt, Social Studies Department; Ms. Angela Burns, Library Department; Mr. Michael O'Connor, Post High School Counseling; Mr. Spiro Bolos, Social Studies Department; Mr. Jason Dane, Kinetic Wellness Department; Ms. Susie Thorngren, Post High School Counseling; Mr. Mike Hill, Technology Department; Mr. Eric Johnson, Technology Department; Mr. Dave Conway, Facilities Manager, Northfield Campus; Mr. Steve Linke, Facilities Manager, Winnetka Campus; Mr. Scott Flannigan, Wight & Co.; Mr. Rob Martinelli, Pepper Construction Co., Mr. Wes Baumann, Ms. Jennifer Spinney, and members of the press and community.

BUSINESS MEETING

I. CALL TO ORDER – 6:30 p.m.

Mr. Robitaille called the Regular Meeting of the Board of Education to order at 6:30 p.m. Roll call was taken. All members were present except Mr. Myefski. Mr. Dolinko moved to adjourn to closed session for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity and to discuss Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes and to discuss the placement of individual students in special education programs and other matters relating to individual students. Mr. Harris seconded the motion. Upon a roll call vote being taken, the members voted as follows:

AYE: Mr. Dolinko, Ms. Goldstein, Mr. Harris, Mr. O'Donoghue, Ms. Albrecht, Mr. Robitaille

NAY: None

The motion passed.

Adjournment to Closed Session – 6:32 p.m.

II. Closed Session – 6:30 p.m. — A201A

BUSINESS MEETING

III. Open Session – 7:30 p.m. – C234

Mr. Robitaille re-called to Order the meeting of October 17, 2016 of the New Trier High School Board of Education at 7:30 p.m. All members were present. Mr. Robitaille noted that the Board had returned from Closed Session.

IV. Minutes

Mr. Robitaille asked for a motion to approve the minutes. Mr. O'Donoghue moved and Mr. Myefski seconded the motion to approve the minutes of the Regular Meeting of the Board of Education held on September 19, 2016, open and closed session, and the minutes of the Special Meeting of the Board of Education held on October 4, 2016, open and closed session. Upon a roll call vote being taken, the members voted as follows:

AYE: Ms. Goldstein, Mr. Harris, Mr. Myefski, Mr. O'Donoghue, Ms. Albrecht, Mr. Dolinko, Mr. Robitaille

NAY: None

The motion passed.

V. Communications

Mr. Robitaille extended an invitation to anyone wishing to speak to the Board during the Communications portion of the meeting, asking speakers to fill out the Public Communication Request form and pass it forward to the Board table. No one came forward to address the Board.

Mr. Robitaille provided a brief update on the Superintendent Search process. He noted that the search firm, School Exec Connect received thirty-five applications for the position, facilitated seventeen focus groups in gathering information to create the superintendent profile and assisted in winnowing down the prospects to five candidates. The Board will hold Special Closed Session meetings this week to conduct the first round of interviews and the top three finalists will be brought back to interview with two specific search committees and the Board in Closed session on November 1, 2 and 3. The Board will then convene a final closed session meeting on November 9 to deliberate on a final recommendation. The final candidate will be presented at the December Regular meeting of the Board for approval. Mr. Robitaille highlighted that this search for a superintendent is a confidential process and names of candidates will not be shared.

VI. Special Orders of Business

A. Report from Campus Principals, Assistant Superintendents & Associate Superintendent

Mr. Paul Waechtler, Principal of the Northfield Campus, reviewed the activities of the first month of school at the freshman campus that included the Freshmen Mixer with 600-700 in attendance; Freshmen-Go-To-School Night; Homecoming Week activities, pep rally; staff/family BBQ; first grades issued at the end of First Quarter (October 28); class reunions for alumni of the classes of '76 and '81; and Parent Teacher Conferences on November 9 and November 10.

Ms. Denise Dubravec, Principal of the Winnetka Campus, noted that Parent Teacher Conference letters went out to families and registration for conferences begins October 24. Seventy-one students received National Merit Commendations. One additional student was notified of receiving the National Merit Semi Finalist honor. Seniors Ceila Buckman and Connor Warshauer won the 2016 Niles Township Invitational Speech & Debate Tournament for the second year in a row. Ms. Dubravec thanked the Pep Club, Tri-ship and Activities Coordinator Stacy Kolack for all their work during the Homecoming events last week. Fifteen hundred tickets to the Homecoming Dance were sold. New Trier's Automotive class is one of five national finalists in the Quaker State Challenge taking place October 11 through 18. A club fair was held at

the Winnetka campus showcasing 140 clubs for students' extracurricular participation. The Senior Project kickoff meeting was held on October 5. Regional Athletic competitions begin for Cross Country, Volleyball, Boys Soccer, Football, and Tennis. Fall Teams whose seasons have ended include Girls and Boys Golf. Alumni Tours also took place at the Winnetka Campus for the classes of '51, '61, '70, '81 and '86. Gerry Munley and Jim Conroy assisted in greeting and touring with the alumni.

Dr. Tim Hayes, Assistant Superintendent for Student Services, noted planning for the All School Seminar Day on February 28 is continuing. There are over 100 staff volunteers leading workshops for the day. The outside speakers will soon be decided on and announced at the next Board meeting. The NTPA Straight Talk on The Truth & Consequences of Teen Risk Behaviors and the ECGC morning follow-up took place last Thursday, October 13 and Friday, October 14. The discussions centered on helping kids make healthy choices. FAN has three speaker presentations in October on the 20th, 25th and the 28th. The Parents Association will present the District Dialogue on October 18. The New Trier Transfer Family Parent Coffee is on October 24th. Transfer students have created a "Newby Club" for students from both campuses to meet and talk about their transition to New Trier.

Dr. Paul Sally, Associate Superintendent for Curriculum and Instruction, reported beginning work and analysis on the new student information system. Similar to the Skyward system for Human Resources, this updated information system for students will provide significant improvements over our current system. More information on this project will be shared with the Board over the coming months.

Dr. Yonke shared the good news of a very generous donation to the New Trier Scholarship Fund. Class of 1962 alumnus Steven A. Davidson donated \$100,000 to New Trier to support scholarships in perpetuity for student athletes, particularly those in Track & Field. He worked with coaches to establish the criteria and dedicated two \$2,500 college scholarships for one boy and one girl each year.

Mr. Chris Johnson, Assistant Superintendent for Finance and Operations, noted there were several FOIA requests since the last Regular Board of Education Meeting. The requests included information on permits required regarding the Day Care Center at the Northfield Campus; whether the District provides epi pens available in the Health Services department; another was a modification of a previous FOIA request; one related to emails regarding a particular student; a copy was requested of an Intergovernmental Agreement between the District and a Purchasing Network; and the last was on a training program for football students from last summer.

B. Public Hearing: Transfer Moneys from the Education Fund to the Operations & Maintenance Fund
Board President, Greg Robitaille opened the Public Hearing on the Transfer of Moneys from the Education Fund to the Operations & Maintenance Fund. Mr. Chris Johnson reviewed the commitment the District previously made to use reserves to fund a portion of the Winnetka Campus Project. He noted that \$8M will be transferred from the Education Fund reserves and \$3.4M from the Operations & Maintenance Fund reserves to total \$11.4M that was agreed to be part of the District's contribution to the Project. Resolutions also included in the budget are a transfer of \$204,193 from the Operations & Maintenance Fund to the Debt Service Fund for the debt for the NSSD facilities project and \$247,482 to be transferred from the Education Fund to the Debt Service Fund, which is the final payment on a capital lease that includes the turf fields and technology equipment. Mr. Robitaille opened the floor to Public Comments. No one came forward. Mr. Dolinko moved that the Board adjourn the Public Hearing on the Transfer of Moneys from the Education Fund to the Operations & Maintenance Fund. Mr. Myefski seconded the motion. Upon a roll call vote being taken, the members voted as follows:

AYE: Mr. Harris, Mr. Myefski, Mr. O'Donoghue, Ms. Albrecht, Mr. Dolinko, Ms. Goldstein, Mr. Robitaille

NAY: None

The motion passed. The Public Hearing was closed.

C. New Course Proposals

Dr. Paul Sally presented the proposed new courses, major revisions, and renaming and reclassification of existing courses for the 2017-2018 school year. Seven new courses were presented from six departments that included Applied Arts/Math; Business Ed; Mathematics; Media, Speech & Debate; Science; and Social Studies. Course Revisions from the Social Studies Department included changes to six courses that will fulfill the new Civics mandate from the State of Illinois. These courses include Political Science; Law

and Justice; AP Government & Politics; Current Issues; IGSS Senior Social Studies; and Sociology in Action. A new one-semester Civics course is also being proposed. A grade level adjustment is recommended for the Introduction to Design Technology in the Applied Arts Department, and the AP Political Science course name is proposed to change to AP Government Politics in the Social Studies Department. Business Education Department Chair, Kristi Fischer, provided a PowerPoint presentation on the new course, Entrepreneurship: Startup U. She shared the goals and intent of the incubator classes that will give students a hand-on experience of starting a business. Social Studies Department Chair Michael Christensen along with Department Coordinator Dean Pinos and department members Aileen Geary and Alex Zilka made a PowerPoint presentation on the departmental course responses to the new Illinois Civics mandate. Mr. Pinos review the Civics Mandate House Bill 4025 that requires the inclusion of information on basic government institutions and functions; controversial issues; simulation of government processes; and a service learning component. Mr. Zilka summarized the options the District has for fulfilling the mandate that included offering a one-semester Civics class after the World History course is completed. Numerous senior electives can meet the mandate with some additions and adjustments to the course. The department will carefully assess the impact of these changes and how this requirement will be met in the future. Dr. Sally summarized these and other new changes in these course proposals. Board discussion followed with Dr. Sally and the course presenters responding to Board members' questions.

D. Athletic Facility Study

Mr. Augustino Fontanetta, new Athletic Director upon the retirement of Randy Oberembt, presented his summary of the state of the athletic facilities to date. Mr. Fontanetta met with Kinetic Wellness Department Chair John Gilchrist and Coordinator Pete Collins as well as coaches and facilities managers to determine actual needs in a prioritized plan. His presentation included a PowerPoint exposition of the KW and Athletic Department facilities needs as well as a four phase plan to address them. He noted Phase 1 would address immediate improvements necessary now as a result of deferred maintenance. These Winnetka Campus improvements included replacing the fencing around the tennis courts; resurfacing and repairing the existing 8-lane track and field; and resurfacing the competition/KW tennis courts. The estimated cost of Phase 1 is \$911,000. Phase 2 would address improvements intended to accommodate student participation, as well as provide state-of-the-art facilities for our students and community. This phase of improvements encompasses work at the Northfield Campus and the Duke Childs Fields. At Northfield, improvements include a stadium renovation project, a track and field competition stadium, and a re-location of competition tennis courts. The Duke Childs work includes a renovation of the Duke Childs Field storage building; installation of brick knee walls & protective netting; and the addition of a lower level softball field. Phase 2 estimated costs equal \$12M. Phase 3 focuses again at the Winnetka Campus on a renovation and/or new addition to the Gates Gymnasium. This cost estimate is \$13,000.00. Phase 4 proposes improvements such as a new competition pool at Northfield, a synthetic turf field at Winnetka, and a new Fieldhouse with a 200meter indoor track. Phase 4 cost estimates are approximately \$56M. The four phases together are estimated to cost approximately \$68.9M. Mr. Fontanetta thanked the Board for their attention and consideration of these needed and anticipated improvements. Board discussion followed with each member weighing in on the athletic facilities improvements. Members were very appreciative of the objective and comprehensive look at the athletic facilities but were careful to note that it is a beginning of a vision for athletics at New Trier and should be addressed in a long term methodical way. Consideration of any future buildings for the District would need to be weighed against other facilities needs, and outside funding sources should be considered to help complete the projects. Mr. Robitaille thanked Mr. Fontanetta for starting the conversation on looking at the athletic and KW spaces and including them in the long term planning and discussion.

E. Class Size Report

Dr. Paul Sally, Associate Superintendent for Curriculum and Instruction, presented the 2016 Class Size Report and highlighted important aspects of it. He noted the percentage of classes smaller than 15 is down from last year, but the overall enrollment as of October 1 has increased over last year. October 2015 total enrollment was 3992 and October 2016 total enrollment is 4023. Junior class enrollments increased as well as ESL students; the freshman class is larger than the last two years as well. Large class sizes in Math remain a concern. The report is helpful when looking at enrollment as it offers important information in making staffing and scheduling decisions. The average class size for 2016 is 22.3. Board discussion followed as Dr. Sally and Dr. Yonke responded to board members' comments and questions on small and large class sizes, dropped sections, transition students, and class sizes as compared to the enrollment projections.

F. Summer 2017 Maintenance & Renovation Project

Mr. Chris Johnson provided a summary report for the Summer 2017 Maintenance, Renovation, and Health-Life-Safety Projects. He noted the work is part of the Five-Year Facilities Plan adopted in 2015 that covered both campuses in health-life-safety, maintenance, and renovation projects. He briefly reviewed the projects completed in 2016, and he discussed the plans for the summer of 2017. In reviewing the 2017 Projects, Mr. Johnson noted the cost estimates were updated, and that several new projects were added or modified. Included in the Maintenance list were repairs to the tennis courts at Winnetka, resurfacing the running track at Winnetka, and replacing the fence around the North Athletic Fields at Winnetka. The Health Life Safety projects included the conversion of the Tow, and replacing the radiant controls to the Cornog stage area. Renovation work at Winnetka includes Essex traffic and parking improvements; renovation of Room 010 into a Debate classroom; renovation of the PPS corridor area; renovation of the former library classrooms, corridors, and meeting spaces; renovation of a portion of the old library into a new Brierly Art Gallery and IGSS office space; and renovation of several Department, Activity and other office spaces that were impacted by the demolition and new construction project. He stated that the Finance Committee is recommending the the financing schedule should include issuance of Debt Certificates and cash bonds as well as use of a \$1M surplus from last summer's projects that may be applied to this summer's projects. He noted that the estimates will continue to refined and the Board will be asked to approve the summer 2017 Projects at the November Regular Board meeting. Mr. Johnson invited comments and questions from the Board. Mr. Robitaille noted the rounded number of \$5.5M as the financial need for these projects. Mr. Dolinko was pleased to see the athletic needs added to the Maintenance list with the track and the tennis court repairs and resurfacing.

VI. Administrative Items

A. Construction Update Report

Mr. Christopher Johnson reviewed the status of Phase 1 of the Winnetka Facilities Project which is 95% completed. Work continues on the punch list, which Wight & Co. produces and sends to Pepper Construction Co with input from the district administration. Pepper reviews it, marks it up and sends it back to Wight to check again. Phase 2 is well underway with the excavation completed. Foundation and steel work began in September and progress continues with utility work. Mr. Johnson noted the schedule is behind in meeting the milestones at this point. The contingency estimate is in process. It will be presented to the OAC (Owners Architects and Construction manager) meeting and then again to the Facilities Steering Committee. The Board will see a full presentation on the contingency estimate at the November Regular meeting. Rob Martinelli of Pepper Construction Co. presented and highlighted photos of the Winnetka construction site. Board discussion turned to Change Order 13. Mr. Johnson responded that some changes in the report are reflective of the lessons learned from the Phase 1 of the project. Board members expressed alarm at the high cost of the change order. Mr. Martinelli noted that it included many clean-up items and may seem artificially high with a number of placeholders on line items. Discussion followed on Northern Illinois Terrazzo & Tile as well as YMI Mechanical line item expenses. Review of other line items indicated additional disputes over charges.

The Board agreed to pull the disputed items off the Change Order for further investigation. Dr. Yonke suggested that in the future the Change Orders should be released a week ahead of the meeting to allow more time to review the details of it. Ms. Albrecht indicated she would find it helpful to see the original contract numbers.

B. Treasurer's Report – August & September 2016

Mr. Chris Johnson reported on the August and September 2016 Treasurer's Report which include three years of Fiscal Year Cash Flow Statements, the Financial Statements, and the Cash & Investment reports. He noted that August and September's significant receipts resulted in high cash on hand figures.

C. Financial Reports – August & September 2016

Mr. Johnson commented on the September Financial Report, noting that the Operating revenues were \$45M which were 12% lower than the previous year. Also, the Operating expenditures were \$14M, or 13%, lower than the previous year which is related to the timing of the iPad purchases. Mr. Robitaille asked when the Audit Report will be completed. Mr. Johnson responded that the Audit Report will be included at the November Regular Board meeting.

D. 2016 Preliminary Tax Levy

Mr. Chris Johnson reviewed the proposed 2016 Preliminary Tax Levy which will support the 2017-18

Fiscal Year Budget. He noted that the Property Tax Extension Limitation Act caps the actual levy extension by the Consumer Price Index (CPI) or 5%, whichever is less. For 2016, the limitation cap is .7% (exclusive of new property adjustment), based on the 2015 CPI. The .7% is used to calculate the maximum tax extension. Last year, the extension cap was .8%. Mr. Johnson stated that this is a triennial reassessment year for the New Trier Township and the expectation is that the EAV (Equalized Assessed Value) of the Township will rise significantly, which means the tax rate will go down. He noted that the amount of taxes collected will only increase by the CPI, which is .7% plus the new property. Mr. Johnson recommended an estimated levy increase of .7% plus an additional sum of \$95M to capture tax revenues from new property. This would be a levy estimate of \$99,284,301, which is a 2.41% increase over the prior year's tax extension. Board discussion followed on the process of estimation and place holding in the budget for new property. Mr. Dolinko moved and Mr. Harris seconded the motion that the Board of Education approve the 2016 Preliminary Levy of \$99,284,301 and that a public hearing be held at the December 12, 2016 regularly scheduled Board Meeting. Upon a roll call vote being taken, the members voted as follows:

AYE: Mr. Harris, Mr. Myefski, Mr. O'Donoghue, Ms. Albrecht, Mr. Dolinko, Ms. Goldstein, Mr. Robitaille

NAY: None

The motion passed.

VIII. Consent Agenda

- Bill List for the Period September 1-30, 2016
- Personnel Report
- Ratification of Change Order #13
- Fund Transfer Resolutions
 - Resolution Directing the School Treasurer to Permanently Transfer Moneys from the Education Fund to the Operations and Maintenance Fund
 - Resolution Directing the School Treasurer to Transfer Funds from the Operations & Maintenance Fund to the Capital Projects Fund
 - Resolution Transferring Moneys from the Operations & Maintenance Fund to the Debt Service Fund
 - Resolution Transferring Moneys from the Education Fund to the Debt Service Fund

Mr. Robitaille asked if any Board member would like to remove any items from the Consent Agenda for separate discussion. There was general Board consensus to pull three items from Change Order #13 out of the Consent Agenda. Mr. Dolinko moved that the Board of Education approve the Consent Agenda which includes the Bill List for the Period, August 1 through 31, 2016; the Personnel Report; and further approves the Resolution Directing the School Treasurer to Permanently Transfer Moneys from the Education Fund to the Operations and Maintenance Fund; the Resolution Directing the School Treasurer to Transfer Funds from the Operations & Maintenance Fund to the Capital Projects Fund; the Resolution Transferring Moneys from the Operations & Maintenance Fund to the Debt Service Fund; and the Resolution Transferring Moneys from the Education Fund to the Debt Service Fund, all as presented. Mr. O'Donoghue seconded the motion. Upon a roll call vote being taken, the members voted as follows:

AYE: Mr. Myefski, Mr. O'Donoghue, Ms. Albrecht, Mr. Dolinko, Ms. Goldstein, Mr. Harris, Mr. Robitaille

NAY: None

The motion passed.

Discussion followed on the remaining elements of Change Order #13. Mr. Dolinko moved and Mr. O'Donoghue seconded the motion that the Board of Education of New Trier Township High School District 203 ratifies Budget Change Order #13 to the contracts managed by Pepper Construction Company with the following exceptions: not to approve the CO 004 to Northern Illinois Terrazzo & Tile Co for \$105,912; not to approve CO 010 to Pepper Drywall Group for \$28,742; and not to approve CO 006 to YMI Mechanical Inc. for \$128,270 – leaving an approved amount of \$159,395 that will be deducted from the West Side Project Construction Contingency line item, all in the best interest of the District. And further that the Board of Education of New Trier Township High School District 203 not approve the allowance reallocation of CO 011 to Pepper Drywall Group for \$32,190.

Mr. O'Donoghue seconded the motion. Upon a roll call vote being taken, the members voted as follows:

AYE: Mr. O'Donoghue, Ms. Albrecht, Mr. Dolinko, Ms. Goldstein, Mr. Harris, Mr. Myefski, Mr. Robitaille

NAY: None

The motion passed.

IX. Board Member Reports

Ms. Albrecht recapped the discussions from the September 27 meeting of the *New Trier Educational Foundation*, noting that the Alumni Achievement Awards Dinner will be in March 16, 2017. The award recipients have been named and notified. The Foundation will also share the benefits from the new event 'Taste of Wilmette' on October 19 from 5:30 to 7:30 p.m. Craft beers, wine, and food will be featured. The Foundation continues to raise funds for the Green Roof for the Phase II of the Winnetka Campus Facility Project.

Ms. Goldstein reported for the *New Trier Parents Association* and their collaborative parent programs with ECGC (Ethical Conduct and Global Citizenship) on the Parent University. The fall District Dialogue will take place on Tuesday, October 18 and the Winter Dialogue will be on January 24 when Dr. Yonke will conduct a book talk on Angela Duckworth's book *Grit*. Ms. Goldstein noted the Parent to Parent Handbook is almost completed and their booklet on Parties & Dances has been well received. Ms. Goldstein referred to the *NSSED* update in the Board packet, noting their development of an emergency operations plan. They will also begin work on a new strategic plan for the coming year.

Mr. O'Donoghue noted the *Facilities Committee* items were already covered earlier in the meeting.

Mr. Myefski noted the same for the *Finance Committee*. The *New Trier Fine Arts Association* met and featured the work of three Fine Arts students who received grants from the Association. The *Technology Committee* will meet in November.

Mr. Robitaille reviewed the activity of the Booster Club which is currently starting up the Night League and Spike League activities. He noted they also reviewed their 2016-17 Budget which shows a surplus of \$129K. The Club is eager to complete the donation for the Turf Fields at Northfield and is confident the last payment of the \$1M contribution will be made this year.

X. Calendar of Events & Board Members' Requests for Staff Research and Future Agenda Items

- Calendar of Events

Dr. Yonke reviewed the calendar of events, including the testing day on October 19 for sophomores and juniors. It is a regular day for freshmen. She noted that she, Dr. Hayes, and Ms. Dubravec will participate in the 21st Century Benchmark Consortium next week in Dallas, Texas. Election Day is November 8; the fall Institute Day is on November 11 and the next Regular Board of Education meeting is scheduled for November 21, 2016.

-Requests for Staff Research & Future Agenda Items

Mr. O'Donoghue requested a report on the Change Order format in order to more easily understand it and the changes that are being proposed. Mr. Johnson agreed and noted it will be modified for the November Board meeting.

XI. ADJOURNMENT

Mr. O'Donoghue moved that the Board adjourn the open meeting. Mr. Dolinko seconded the motion. Upon a voice vote being taken, all members indicated they were in favor.

The meeting adjourned at 10:24 p.m.

Respectfully submitted,

Lou Anne Kelly, Secretary

Gregory Robitaille, President