

**NEW TRIER TOWNSHIP HIGH SCHOOL DISTRICT 203
REGULAR MEETING OF THE BOARD OF EDUCATION
July 17, 2017
New Trier Township High School
7 Happ Road, Room C234
Northfield, IL 60093**

A **Regular Meeting** of the Board of Education of New Trier Township High School District 203, Cook County, Illinois was held at New Trier High School – Northfield Campus, 7 Happ Road, in Room C234 on Monday, July 17, 2017 at 6:30 p.m.

Members Present

Mr. Greg Robitaille, President
Ms. Lori Goldstein, Vice President
Ms. Cathy Albrecht
Mr. Keith Dronen
Ms. Carol Ducommun
Dr. Marc Glucksman
Mr. Patrick O'Donoghue

Administrators Present

Dr. Paul Sally, Superintendent
Mr. Peter Tragos, Assistant Superintendent for
Curriculum & Instruction
Mr. Christopher Johnson, Assistant Superintendent
for Finance & Operations
Ms. Denise Dubravec, Principal –
Winnetka Campus
Mr. Paul Waechtler, Principal –
Northfield Campus

Also Present

Ms. Gail Gamrath, Assistant Principal, Northfield Campus; Dr. Stephanie Helfand, Chief Technology Officer; Mr. Myron Spiwak, Business Services Director; Mr. Gerry Munley, Assistant Principal, Winnetka Campus; Mr. George Sanders, Director of Human Resources; Ms. Niki Dizon, Director of Communications; Mrs. Linda Knier, Director of Academic Services; Mr. Scott Williams, Assistant Principal for Student Services; Mr. Augie Fontanetta, Athletic Director; Mr. Dave Conway, Northfield Campus Facilities Manager; Mr. Mike Napoleon, Kinetic Wellness Department; Mr. Jason Dane, Kinetic Wellness Department, New Trier Education Association President; Mr. Colby Vargas, Social Studies Department, New Trier Education Association President Emeritus; Mr. Mike Hill, Technology Department; Mr. Eric Johnson, Technology Department; Mr. Rob Martinelli, Pepper Construction; Mr. Marty Platten, Pepper Construction Co.; Mr. Jim Smiley, Wight & Co.; Mr. David Buyer, Mr. Chris West and members of the press and community.

BUSINESS MEETING

I. CALL TO ORDER – 6:30 p.m. – Rm. C234

Mr. Robitaille called the Regular Meeting of July 17, 2017 of the Board of Education to order at 6:30 p.m. in Room C234. Roll call was taken and all members were present. Mr. Robitaille asked for a motion to move to Closed Session. Mr. O'Donoghue moved and Ms. Goldstein seconded the motion that the Board adjourns to closed session for the purpose of discussion litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the district finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes; and for the purpose of discussion of minutes of meetings lawfully closed, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5ILCS 120/2I(21). Upon a roll call vote being taken the members voted as follows:

AYE: Mr. Dronen, Ms. Ducommun, Dr. Glucksman, Ms. Goldstein, Mr. O'Donoghue, Ms. Albrecht,
Mr. Robitaille

NAY: none

The motion passed.

II. CLOSED SESSION – 6:30 p.m. – Rm. A201A

BUSINESS MEETING

III. Open Session – 7:30 p.m. – C234

Mr. Robitaille re-called to Order the meeting of July 17, 2017, of the New Trier High School Board of

Education at 7:30 p.m. He noted the Board has adjourned from closed session and now is starting the open session meeting. All members were present.

IV. Minutes

Mr. Robitaille asked for a motion to approve the minutes of the Regular Meeting of the Board of Education held on June 5, 2017, open session and closed session. Mr. O'Donoghue moved and Dr. Glucksman seconded the motion to approve the minutes. Upon a roll call vote being taken, the members voted as follows:

AYE: Dr. Glucksman, Ms. Goldstein, Mr. O'Donoghue, Ms. Albrecht, Mr. Dronen, Ms. Ducommun, Mr. Robitaille

NAY: none

The motion passed.

Mr. Robitaille asked for a motion to approve the minutes of the Special Meeting of the Board of Education held on June 27, 2017, open session. Mr. O'Donoghue moved and Dr. Glucksman seconded the motion to approve the minutes. Upon a roll call vote being taken, the members voted as follows:

AYE: Ms. Goldstein, Mr. O'Donoghue, Dr. Glucksman, Mr. Robitaille

NAY: none

ABSTAIN: Ms. Albrecht, Mr. Dronen, Ms. Ducommun

The motion passed.

V. Communications

Mr. Robitaille invited anyone from the audience who wished to address the Board to please come forward and fill out a communications request form from the back table. No one chose to address the Board.

Mr. Robitaille welcomed Peter Tragos to the Board table as he assumes his role as the Assistant Superintendent for Curriculum and Instruction, effective July 1, 2017. Mr. Robitaille also welcomed Dr. Paul Sally as the new Superintendent for the District 203, effective July 1. On behalf of the Board, Mr. Robitaille expressed their full support and eagerness to work with Dr. Sally for the benefit of the District. Dr. Sally also welcomed Ms. Gail Gamrath to the Administration table as the new Assistant Principal of the Northfield Campus. Mr. Robitaille noted that Dr. Tim Hayes was not able to join the meeting due to an injury to his back. He wished Dr. Hayes a speedy recovery.

VI. Special Orders of Business

A. **Report from Campus Principals, Assistant Superintendents & Associate Superintendent**

Mr. Waechtler, Principal of the Northfield Campus acknowledged the slow summer pace, yet shared information on two summer activities. This year, 36 incoming freshmen participated in the Freshman Adventure Program where the students meet at the Northfield Campus to participate in teambuilding activities to support their transition to high school. The program continues with a week at Devil's Lake Wisconsin, rock climbing, and leadership workshops. STEM Camp takes place in early August with approximately 130 junior high students. The camp is run by New Trier faculty and some community engineers providing summer work in science, technology, engineering and math. Mr. Waechtler noted that Adviser Letters have been mailed to families. Registration of students continues through the summer and he continues to hear high praise and recommendations for transferring families that the best school to move to is New Trier.

Ms. Dubravec, Assistant Principal of the Winnetka Campus, also welcomed Dr. Sally and Mr. Tragos. She noted a new collaborative initiative with the New Trier Parents Association whereby parents at each grade level of students will be reading a book together. Ms. Dubravec and Mr. Waechtler will conduct discussion groups and round tables on the readings. The books selected are *The Gift of Failure*, *Endurance*, *How College Works* and *The Me Me Me Epidemic*, a *Step by Step Guide to Raising Capable Grateful Kids*. Ms. Dubravec shared news of our 2016 Science Olympiad team winning the Nambu Award presented in honor of Nobel Prize winner Yoichiro Nambu. The Japan America Society presented this to

our 2016 team for an outstanding year. She noted that Alumni Tours have begun. Kerry Hall's Class of 1977 came through, admiring the gym, the pool and the new building. The Winnetka Historical Society will be interviewing our 4th Generation Families for a future article.

Mr. Peter Tragos, Assistant Superintendent for Curriculum & Instruction, shared exciting news of a township wide English Language Arts Program called "Critical Readers, Collaborative Thinkers". It was hosted by our English Department and sixty-one junior high teachers from all the township sender districts attended. Jeff Markham delivered a keynote address to kick start the two-day workshop sessions. The event has received much positive feedback with more collaborative sessions planned during the school year. Mr. Tragos also noted the iPad Orientation for new students is going well; about half the students have received training on their iPad in anticipation of the start of school. The Technology Department is intensely planning for the implementation of PowerSchool, the new student information system. The first test for the system will be with the Special Education Department. He mentioned the summer work that nearly three hundred teachers participated in through Instructional Professional Growth Grants. This time allows teachers to rethink teaching practices, new course proposals, or major course revisions to better serve students in the classroom.

Mr. Christopher Johnson, Assistant Superintendent for Finance & Operations reported that there were three new FOIA requests received since the last regular meeting of the Board of Education. The first was for a previous year's Guidebook, the second was documentation on concussions that was sent to IHSA, and the last was requesting information on our student information purchase. The first two requests are completed and the last was received today and will be completed this week.

B. Monthly Construction Update

Mr. Chris Johnson provided a Winnetka Project summary of the current and recently completed work in Phase II. He reviewed the Project Contingency which is showing approximately \$1.5M of costs being covered by the FY17 transfer of \$750,000 from the Education Fund from last month's meeting and the \$750,000 from FY18 Budget as part of the previously discussed premium holiday. He noted the Change Order #23 totaled \$316,974 and the projected Contingency decreased to \$1,307,091. The estimated ending balance fell from \$1,578,882 to \$102,315. The estimated total cost rose from \$104,745,573 to \$104,761,148.

Mr. Marty Platten of Pepper Construction provided narration to the construction photos. Board discussion followed. Mr. Platten responded to Dr. Glucksman's query of any unanticipated challenges, by saying that there have been no major changes to the schedule or construction. Mr. Platten noted an earlier issue with a steel build out that added some delay in the schedule. However, adjustments have been incorporated to the schedule and everything looks to be on time for the opening of school. Mr. Johnson provided a view of the project schedule as Board members' comments and questions were responded to by Mr. Platten and Mr. Rob Martinelli. Mr. Robitaille asked if any member had questions on the Construction Change Order #23 and noted the importance of communicating accurately to the community on the Winnetka Project costs. There were no further comments on the Change Order. Mr. O'Donoghue noted that the bonding had not changed. The Winnetka Project Bond was for \$89M and the District has not requested any more funding. Mr. O'Donoghue was grateful to Mr. Martinelli for a site tour and was pleased on all the progress that has been made.

C. Facilities Steering Committee Report

Mr. Christopher Johnson presented an overview of the Facilities Projects being discussed at the Facilities Steering Committee meetings. He reviewed the work planned for Summer 2018. He reported that the Five-Year Plan presented to the Board in November of 2017, estimated this Summer 2018 work to cost \$12.1M. A revised plan now estimates the work to cost \$7.5M. Maintenance and Renovation projects for Summer 2018 include repair & maintenance of Winnetka roofs, renovation of various second floor offices at Winnetka, Northfield Campus athletic improvements, tennis court improvements, and replacement of the West Parking Lot at Northfield for an estimated total of \$7,444,614.

Mr. Johnson reviewed the options for financing these Summer 2018 Projects which typically include HLS and Working Cash Bonds and Debt Certificates – backed by NTTEC. Mr. Johnson also noted there was an anticipated carryover of \$1.8M from FY that can be funded with savings on current projects. The Committee is looking for a long term plan for funding these types of facilities projects. Board discussion followed on field usage, Special Education offices, parking lots, and flooding mitigation.

Dr. Sally expanded the facilities discussion to 2019 and beyond by looking at long range facilities planning. He highlighted the benefits that the District has seen from rigorous facilities and financial planning by discussing the B-Building Renovation, the Turf Field installation, ADA Accessibility Projects, the Winnetka Campus Project, and the current 5-Year Facilities Plan. He noted that part of that rigorous process has included the strong support from and participation with the community and taxpayers.

Dr. Sally's emphasized the importance of renewing a long range facilities plan by pointing out such a plan would provide a strategic starting point for the Board, require a 20 – 25-year vision, allow for designing the best possible facilities in a most efficient manner, include an evaluation of all the District's facilities, complement any future strategic plan, and acknowledge financial resources and constraints. The Facilities Steering Committee is recommending starting with a Request For Proposal to select a planning or architectural firm to assist in this endeavor. This RFP will focus on evaluate all the facilities, identify infrastructure deficiencies/maintenance costs, identify strengths and deficiencies for current and future needs in academics, extra-curricular activities and athletics. Mr. Johnson added that the year-long process would include working collaboratively with the staff, the administration, the community to generate the best outcome. Board discussion continued on the process, the timeline, and expectations in developing a Long Range Facility plan. Most importantly, the Board members concurred that the RFP should focus only on the evaluation of our facilities, not on solutions.

D. New Trier Educational Foundation Report

Dr. Paul Sally provided a brief PowerPoint presentation on the partnership of the New Trier Educational Foundation and District 203. He highlighted the important and passionate support of New Trier and its students and the contributions by the Foundation that included multiple grants to support teachers and students, the innovative classroom pilot, the EPI Center renovations, and the South Green Roof. Dr. Sally expressed his gratitude to the Foundation for their efforts and noted the partnership is needed more than ever.

He reviewed a timeline that spanned the establishment of the Foundation in 2001, bylaw changes that occurred in 2007, and recent discussions on governance. The Board of Education created a set of bylaws in 2001 and revised them again in 2002. Those bylaws clearly indicated a governance structure desired by that Board of Education in relation to the Foundation. The Board of Education acted in that capacity through February 2006. In 2007 the Foundation created an Ad Hoc Committee to review the bylaws. Specific references were made in the Foundation communication that indicated a concern at the level of District 203 Board of Education involvement. The discussions of the Ad Hoc Committee led to changes in the 2002 bylaws creating a 2007 version that was never voted on by the Foundation or the Board of Education. The Foundation has continued to operate under and revise the 2007 version of the bylaws. The discrepancy between the current bylaws and the original bylaws was discovered during discussions, held in response to the Foundation's Assessment Report, to review the governance structure. Since that time, the District and the Foundation have been working to resolve the discrepancy.

While there is current disagreement on the process to resolve the 2007 bylaw changes, there is significant agreement on the need to strengthen the partnership. Moving forward, Dr. Sally hopes to continue the dialogue by re-establishing governance oversight reflecting the original intent at the establishment of the Foundation; strengthen the partnership between the District and the Foundation; presentation of annual performance to the Board of Education; determine mechanisms to give District input on Foundation administration performance reviews and set up partnership/oversight to help Foundation make meaningful progress toward significantly increasing revenue and decreasing expense ratios.

Board discussion followed with members weighing in on the need for a strong partnership with the Foundation and expressing concern over the Foundation's financial performance. Ms. Albrecht provided historical background on the bylaws changes with only speculation on reasoning for doing so as no current member or director were present at the time of the changes. Ms. Ducommun recalls being on the Board of Education at the time when the Board performed at the governance level. She noted that there was no intention of the Board at that time to step back from oversight of the Foundation. Discussion continued on the 501(c)(3) application of the Foundation's and the bylaws submitted with it, the board's consensus to work together with the Foundation in 2001 and today, and the joint intention for a strong partnership between the District and the Foundation. Mr. Robitaille stated more research will continue on the governance issue and it and the partnership will be brought back to the Board for consideration and

resolution.

E. Board Policy Revisions – First Readings

Dr. Sally presented three Board of Education Policies to be reviewed for changes and one administrative procedure to consider for revision. Board Policy 7-306: Student Athlete Concussions and Head Injuries needs to be broadened to include all students, not just athletes. Board discussion included protocols used when a student presents symptoms of concussion and if the state law had changed in this regard. Mr. Scott Williams responded that the law had not changed, however it was noted that the law applies to all students not only athletes and that the policy should also reflect the inclusion of all students. Dr. Sally noted the revisions needed for Policy 7-180 and 5-55 to explicitly reference nicotine and to include off-campus, school related activities. Discussion followed on the inclusion of nicotine, e-cigarettes, nicotine patches and tobacco products and state law on these issues. Dr. Sally cited that language changes to the Administrative Procedures for Policy 6-90 needed to be updated to match our current practices. Ms. Ducommun questioned the need for the Board to approve Administrative Procedures as their inclusion with the policy seemed illustrative. Dr. Sally noted her concern and will confer with District counsel to determine whether administrative procedures need Board approval.

F. Winnetka Storm Water Update

Mr. Chris Johnson reviewed the efforts of the Village of Winnetka to address storm water and flooding which has affected the village for many years. In April 2016, the Board of Education started working with Winnetka and their engineering firm, Strand Associates, Inc. since their plan to mitigate storm water involved land owned by the District, as well as the Winnetka Park District, Winnetka School District 36, and the Cook County Forest Preserve District. The District’s portion of the work includes storm water detention at Duke Child’s Field, located at Willow and Hibbard Roads. The storage system would be stored under the existing playing fields, leaving the District with the same footprint for playfields and green space. Mr. Johnson noted that the Village will present an overview of the project to the Board at a future Regular meeting and respond to any questions of the Board. The Village of Winnetka will be responsible for the cost of installation and maintenance of the system. If the District agrees to move forward, an Intergovernmental Agreement would follow between all the effected governmental bodies. Mr. Robitaille began Board discussion, noting the District’s willingness to collaborate with the Village as expressed through a letter to Commissioner Larry Suffredin, Cook County Board of Commissions – 13th District. Discussion included timing and scheduling of the project, reconfirming the underground storage aspect of the project, a similar storm water project in Wilmette, and an opportunity to look at the drainage on the Duke Child’s playfields.

VI. Administrative Items

A. Treasurer’s Report for May & June 2017

Mr. Chris Johnson provided information on the Treasurer’s Reports for the months of May and June due to the early scheduling of the June meeting. These reports include three years of Cash-Flow Statements, the Financial Statements for May and June 2017, the Cash & Investment Reports and the May and June Investment Statements. He noted that local receipts were higher due to increased spring tax collections. The state payments were also higher. The balance due from the state is currently \$1.2M, with expectations of payment by fall based on the state budget.

B. Financial Reports for May & June 2017

Mr. Johnson reviewed the monthly Financial Reports for May and June 2017 noting that June should be considered as unaudited and preliminary as year-end adjustments continue to be recorded, such as accruing expenses, several large capital purchases, and recording receivables. Operating revenues were 2.2% higher compared to last year and operating expenditures were 1.44% lower than last year’s. The state revenue reflects FY16 payments that were made in 2017, which artificially raised that total. He noted there are several large capital payments that are due in July. Mr. Johnson responded to Board member’s questions on NIHIP recorded balances, cash balances, and the historical graph report.

C. Tentative Budget for FY18

Mr. Chris Johnson presented the Tentative Budget for FY18 to the Board for consideration and approval. He reviewed the legal requirements for Budget adoption, provided an overview of revenues and expenditures, and noted budget highlights and a summary. School districts must adopt a budget by the end of the first quarter of the fiscal year. Prior to that adoption, the Tentative Budget must be on display for at least thirty days, a date and time must be scheduled and published for a Public Hearing on the proposed

Budget, and the Public Hearing on the specified date and time. Mr. Johnson noted the major revenue sources which include local property taxes, “flow through” state and federal funds, general state aid and federal grants. The overview of the expenditures included salaries, benefits, purchased services, supplies, capital outlay, debt, and tuition payments, non-capitalized equipment, and termination benefits. He highlighted the utilization of Skyward Business and Human Resources system provided more precise figures as well as increased collaboration with departments for budget planning. Additionally, tracking actual expenditures of previous years and focusing on cost containment enhances the process.

Mr. Johnson stated the Tentative Budget for FY18 is balanced with a surplus of \$294,010 in Operating Funds. He also noted that there is also a contingency line item of \$500,000. Board discussion followed with Mr. Johnson responding to members’ comments and questions. Areas of interest were purchased services, certified staff reductions, cost containment, and state funding.

Mr. Johnson briefly reviewed the state fiscal situation in regards to school funding, noting that a second bill is needed after the passed Illinois budget to provide a mechanism to distribute funds to schools around the state. He said the District will be able to handle the cash flow to open school on time, however many other districts may not be able to do that. Governor Rauner has indicated he will veto the current school funding bill. Dr. Sally noted the importance of informing the community with messages of the cost containment efforts and mindful budgeting. Mr. O’Donoghue moved that the Board of Education approved the Fiscal Year 2018 Tentative Budget and that a Public Hearing date be set for September 18, 2017. It is further recommended that the FY2018 tentative Budget be placed on public display from July 18th through September 18, 2017. Dr. Glucksman seconded the motion. Upon a roll call vote being taken, the members voted as follows:

AYE: Ms. Goldstein, Mr. O’Donoghue, Ms. Albrecht, Mr. Dronen, Ms. Ducommun, Dr. Glucksman, Mr. Robitaille

NAY: None

The motion passed.

D. Driver’s Ed Waiver/Modification IL School Code 105 ILCS5/27-24.3 – Hearing

Mr. Robitaille called to order the Public Hearing at 10:23 p.m. for the Driver’s Ed Waiver/Modification IL School Code 105 ILCS5/27-24.3. Mr. Peter Tragos, Assistant Superintendent for Curriculum and Instruction, provided information on the requested waiver modification of the School Code for Driver’s Education. He noted this is a renewal of a previously approved modification of a change in the driver education code which became effective July 1, 2008. That change states that a driver education course shall be at least 30 clock hours of classroom instruction and at least 6 hours of practice driving in a car having dual operating controls under direct individual instruction. The District is seeking a renewal of our current five-year modification to waive the 6 hours of behind-the-wheel practice driving with a minimum of three hours of behind-the-wheel and 12 hours of driving simulator experience. The thirty clock hours of classroom instruction would not change. Mr. Robitaille invited public comment. No one came forward to speak on the Driver’s Ed Waiver. Mr. Robitaille requested a motion to close the Public Hearing. Mr. O’Donoghue moved to close the Public Hearing for the Driver’s Education Waiver/Modification. Ms. Albrecht seconded the motion. Upon a roll call vote being taken, the members voted as follows:

AYE: Mr. O’Donoghue, Ms. Albrecht, Mr. Dronen, Ms. Ducommun, Dr. Glucksman, Ms. Goldstein, Mr. Robitaille

NAY: None

The motion passed.

Board discussion followed with Dr. Glucksman asking if Driver’s Education is a graduation requirement. Mr. Tragos responded that indeed the graduation requirements have changed, starting with the Class of 2018 in which Driver’s Education is no longer required for graduation. New Trier will continue to offer the course during the school year and in the summer, however it is not a graduation requirement. Mr. O’Donoghue moved that the Board of Education renew the previously approved modification of School Code from the General Assembly for a five-year period beginning in the 2018-2019 school year through

2022-2023 school year related to a change in the Driver Education Code which became effective July 1, 2008. Ms. Goldstein seconded the motion. Upon a roll call vote being taken, the members voted as follows:

AYE: Ms. Albrecht, Mr. Dronen, Ms. Ducommun, Dr. Glucksman, Ms. Goldstein, Mr. O'Donoghue, Mr. Robitaille

NAY: None

The motion passed.

E. Public Hearing - Resolution to Transfer Funds from the Education Fund to the Operations & Maintenance Fund

Mr. Robitaille called to order the Public Hearing on the Resolution to Transfer Funds from the Education Fund to the Operations and Maintenance Fund. Mr. Chris Johnson provided a background overview of the transfer of funds which is the final step of the approved Amended Tentative Budget at the June Board of Education meeting. This transfer of \$750,441 from the Education Fund to the Capital Projects Fund to meet obligations related to construction at the Winnetka Campus Project. The Board approved an insurance premium holiday which resulted in reduced insurance expenditures. An additional \$1,000,000 from the district budget was allocated for summer maintenance, health/life/safety and renovations work. Mr. Johnson noted that the moneys transferred from the Education Fund must be transferred to the Operations & Maintenance Fund, and then transferred from there to the Capital Projects Fund. Mr. Robitaille invited public comment on these transfers of funds. No one came forward to speak on the transfers. Mr. Robitaille asked for a motion to close the Public Hearing. Mr. O'Donoghue moved and Ms. Albrecht seconded the motion that the Board moves to close the Public Hearing for the Resolutions to Transfer Funds from the Education Fund to the Operations & Maintenance Fund. Upon a roll call vote being taken, the members voted as follows:

AYE: Mr. Dronen, Ms. Ducommun, Dr. Glucksman, Ms. Goldstein, Mr. O'Donoghue, Ms. Albrecht, Mr. Robitaille

NAY: None

The motion passed.

Mr. Robitaille invited Board comments or questions on the resolutions to transfer funds. Mr. O'Donoghue asked about the procedural follow-up motions to move the funds. Board consensus noted that those motions are contained in the Consent Agenda motion for approval.

VIII. Consent Agenda

- Bill List for the Period June 1-31, 2017
- Personnel Report
- Ratification of Change Order #23
- ED-RED Annual Membership 2017-2018
- Closed Session Records Review
- Towel Service Bid
- Long Term Disability Insurance Renewal
- Computer Hardware Lease
- Network Storage Maintenance Contract
- AV Equipment Purchase & Installment Contract
- Fund Transfer Resolutions:
 - Resolution Directing the School Treasurer to Permanently Transfer Moneys From the Education Fund to the Operations & Maintenance Fund;
 - Resolution Directing the School Treasurer to Permanently Transfer Funds from the Operations & Maintenance Fund to the Capital Projects Fund

Mr. Robitaille asked if there were any items on the Consent Agenda that should be removed for separate discussion. He also noted that the Computer Hardware Lease was pulled from the Consent Agenda and therefore the motion will not include the Computer Hardware Lease. Ms. Ducommun requested the AV

Equipment Purchase and Installment Contract be pulled for separate discussion.

Ms. Ducommun inquired about the extent of oversight of students using this new expensive equipment. Mr. Johnson responded that the plans in the new space at Winnetka has unified all the equipment for TV, radio, AV, soundtrack and Library AV in one physical space that will allow greater oversight as well as more creativity for students. He noted that currently oversight of such equipment was divided over many departments and consolidating everything in one space will help in having more consistent adult oversight. Mr. Johnson also explained the maintenance of the equipment through service contracts and technology support. Ms. Ducommun moved that the Board of Education approves the contract for equipment purchase and installation services with AVI as presented and authorize the Assistant Superintendent of Finance and Operations to execute the agreement. Ms. Albrecht seconded the motion. Upon a roll call vote being taken, the members voted as follows:

AYE: Ms. Albrecht, Mr. Dronen, Ms. Ducommun, Dr. Glucksman, Ms. Goldstein, Mr. O'Donoghue, Mr. Robitaille

NAY: None

The motion passed.

Mr. Robitaille asked for a motion to approve the rest of the Consent Agenda. Ms. Ducommun moved that the Board of Education approved the Consent Agenda, which includes the Bill List for June 1 – 30, 2017; the Personnel Report, including the Appointments, Resignations/Retirements, Stipends for the 2017-2018 School Year and Changes of Status; that the Board of Education of New Trier Township High School District 203 ratifies Budget Change Order #23 to the contracts managed by Pepper Construction Company; and furthermore deducts the amount of \$316,934 from the West Side Project Owner's Contingency line item. That Board of Education also ratifies expenditures to the Essex and Capital Improvements Project budget, which reflects an expenditure of \$62,923; the ED-RED Annual Membership Renewal for 2017-2108; that the Board agrees to open the Closed Session Records for February 17, 2015 with redaction and the destruction of the Closed Session Meeting tapes of June 2015 through December 2015; that the Board of Education award the Towel Service Bid to Aramark in accordance with bid specifications and subject to terms and conditions of the contract developed by legal counsel and that the Board authorize the Assistant Superintendent for Finance and Operations to execute the contract with final attorney review; that the Board approves a three-year agreement with Reliance Standard in the amount of \$77,684.35 per year for long term disability coverage; that the Board of Education approves the support agreement with Dell EMC as presented and authorize the Assistant Superintendent of Finance & Operations to execute the agreement; that the Board of Education approves the Resolution Directing the School Treasurer to Permanently Transfer Moneys from the Education Fund to the Operations & Maintenance Fund; and that the Board of Education approves the Resolution Directing the School Treasurer to Transfer Funds from the Operations & Maintenance Fund to the Capital Projects Fund. Mr. O'Donoghue seconded the motion. Upon a roll call vote being taken, the members voted as follows:

AYE: Mr. Dronen, Ms. Ducommun, Dr. Glucksman, Ms. Goldstein, Mr. O'Donoghue, Ms. Albrecht, Mr. Robitaille

NAY: None

The motion passed.

IX. Board Member Reports

Dr. Glucksman reported for the *Community and the Parking and Traffic Committee* which met on June 14. Pepper Construction was in attendance as was Niki Dizon, Dr. Glucksman and Steve Linke, Facilities Manager at the Winnetka Campus. He noted four community residents also attended and were grateful for the power washing of houses and cars. Emails were sent out to residents with updates and notices that included the trailer removal from the Winnetka Project site. Residents were also grateful for the invitation to the Community Open Reception for Dr. Yonke. He highlighted that traffic and traffic flow will be closely monitored during the school year.

Mr. Dronen noted that the next meeting for the *All School Forum* will be September 20.

X. Calendar of Events & Board Members' Requests for Staff Research and Future Agenda Items

- Calendar of Events

Dr. Sally noted the Administrative Team will meet for a two-day retreat on July 19 and 20 at Hackstudio in Evanston. Summer School ends on July 28. New Trier Athletic team seasons begin on August 7 for football and girls and boys golf. The next Board of Education meeting is on August 28 and New Teacher Orientation will take place on August 30 and 31. Staff Institute days on the following week after Labor Day on September 5 and 6 and the first day of student attendance is Thursday, September 7.

-Requests for Staff Research & Future Agenda Items

Dr. Sally asked the Board if there would be interest in starting the Regular Board of Education meetings one half hour earlier, at 7:00 p.m. for open session. He noted this earlier time would allow the meetings to not go so late into the evening, and that all Performing Arts events for next year will begin at 7:00 p.m. It would also mean that when necessary, closed session would begin at 6:00 p.m. There was general interest by the Board and Dr. Sally indicated he would discuss this change with each member before the next Board meeting and it would be an agenda item at the next Board meeting on August 28.

XI. ADJOURNMENT

Mr. O'Donoghue moved that the Board adjourn the Regular Meeting. Ms. Albrecht seconded the motion. Upon a voice vote being taken, all members indicated they were in favor.

The meeting adjourned at 10:44 p.m.

Respectfully submitted,

Lou Anne Kelly, Secretary

Gregory Robitaille, President