

**NEW TRIER TOWNSHIP HIGH SCHOOL DISTRICT 203
REGULAR MEETING OF THE BOARD OF EDUCATION**

August 27, 2018

**New Trier Township High School
7 Happ Road, Room C234
Northfield, IL 60093**

A **Regular Meeting** of the Board of Education of New Trier Township High School District 203, Cook County, Illinois was held at New Trier High School – Northfield Campus, 7 Happ Road, in Room C234 on Monday, August 27, 2018 at 7:00 p.m.

Members Present

Mr. Greg Robitaille, President
Ms. Cathy Albrecht, Vice President
Mr. Keith Dronen
Ms. Carol Ducommun
Dr. Marc Glucksman
Ms. Lori Goldstein
Mr. Patrick O'Donoghue

Administrators Present

Dr. Paul Sally, Superintendent
Dr. Timothy Hayes, Assistant Superintendent for Student Services
Mr. Christopher Johnson, Assistant Superintendent for Finance & Operations
Ms. Joanne Panopoulos, Assistant Superintendent for Special Education
Mr. Peter Tragos, Assistant Superintendent for Curriculum & Instruction
Mrs. Denise Dubravec, Principal – Winnetka Campus
Mr. Paul Waechtler, Principal – Northfield Campus

Also Present

Mr. Myron Spiwak, Business Services Director; Mr. George Sanders, Director of Human Resources; Ms. Gail Gamrath, Assistant Principal of the Northfield Campus; Mr. Scott Williams, Assistant Principal for Student Services, Winnetka Campus; Dr. Stephanie Helfand, Chief Technology Officer; Ms. Niki Dizon, Director of Communications; Ms. Athena Arvanitis, Assistant Principal for Student Programs and Operations; Mr. Mike Lee, Assistant Principal for Administrative Services at the Winnetka Campus; Dr. Chimille Dillard, Director of Curriculum and Instruction; Mr. Paul Moretta, Athletics Coordinator, New Trier Education Association President; Mr. Dave Conway, District Director of Physical Plant Services; Mr. Andy Butler, Kinetic Wellness Department Chair; Ms. Robyn Ward, Science Department Coordinator; Mr. Ed Zwirner, English Department Coordinator; Ms. Jenny Wexler, Math faculty; Ms. Lorri Starck-King, Modern & Classical Languages Department Chair; Ms. Megan Zajac, Special Education Department Chair; Mr. Jamie Atwell, Social Studies faculty; Ms. Leanne Atwell, Social Work faculty; Mr. Daniel Caldwell, Science faculty; Mr. Jason English, Science Department Chair; Ms. Sara Gries, English faculty; Ms. Liana Pasquini, Modern and Classical Languages faculty; Ms. Rongrong Lin, Modern and Classical Languages faculty; Ms. Amanda Daly, Modern and Classical Languages faculty; Mr. Shawn Mitchum, Modern and Classical Languages faculty; Ms. Yihsien (Michelle) Chang, Modern and Classical Languages faculty; Ms. Hilerre Kirsch, interim Media, Speech and Theatre Department Chair; Mr. James Syrek, Media, Speech and Theatre faculty; Ms. Tiffany Myers, Social Work Department Chair; Ms. Darci Woodson, Speech/Language Pathologist; Mr. Steve Cashman, consultant, Cashman Stahler Group (President/Principal Architect); Ms. Lindsey Ruston, Board of Education Secretary; Mr. Mike Hill, Technology Department; Mr. Eric Johnson, Technology Department; and members of the press and community.

BUSINESS MEETING

I. CALL TO ORDER – 5:30 p.m. – Rm. C234

Ms. Albrecht called the Regular Meeting of August 27, 2018 of the Board of Education to order at 5:31 p.m. in Room C234. Roll call was taken and Dr. Glucksman and Mr. Robitaille were not present. Ms. Albrecht asked for a motion to move to Closed Session. Ms. Ducommun moved that the Board adjourn to Closed Session for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity; collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property; the placement of individual students in special education programs and other matters relating to individual students; litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. Mr. O'Donoghue seconded the motion. Upon a roll call vote being taken, the members voted as follows:

AYE: Ms. Ducommun, Ms. Goldstein, Mr. O'Donoghue, Mr. Dronen, Ms. Albrecht

NAY: none.

ABSENT: Dr. Glucksman, Mr. Robitaille

The motion passed.

II. CLOSED SESSION – 5:30 p.m. – Rm. A201A

BUSINESS MEETING

III. Open Session – 7:00 p.m. – C234

Mr. Robitaille called to order the Open Session, Regular Business Meeting of the New Trier High School Board of Education of August 27, 2018, at 7:03 p.m. All members were present.

IV. Minutes

Mr. Robitaille asked for any comments or adjustments on the Minutes for the Regular Meeting on July 16, 2018. There were no questions or comments. Mr. O'Donoghue moved and Ms. Ducommun seconded, the motion to approve the minutes of the Regular Meeting of July 16, 2018, open and closed sessions. Upon a roll call vote being taken, the members voted as follows:

AYE: Dr. Glucksman, Ms. Goldstein, Mr. O'Donoghue, Ms. Albrecht, Mr. Dronen, Ms. Ducommun, Mr. Robitaille

NAY: none

The motion passed.

V. Communications

Mr. Robitaille invited anyone from the audience who wished to address the Board to come forward and fill out a yellow communications request form from the back table. Mr. Ted Wynnychenko came forward to address the Board regarding Board Policy 8-30 and the Board's role in setting policy. Mr. Robitaille thanked Mr. Wynnychenko for his comments and clarified the contents of the Board Policy that was mentioned.

VI. Special Orders of Business

A. Report from Campus Principals

Mr. Paul Waechtler, Principal of the Northfield Campus, shared information and events happening at the freshman campus, which included:

- **First day of school:** The day went well for freshmen. Mr. Waechtler thanked technology and physical plant services for their work in preparation for the first day of school.
- **Residency check:** The Northfield campus had 100% compliance from parents in regards to residency. Mr. Waechtler thanked Mr. Scott Williams, Assistant Principal for Student Services at Winnetka, and Ms. Gail Gamrath, Assistant Principal at Northfield, as well as, Ms. Laurae Nielsen, Assistant to the Northfield Campus Principal, Ms. Natalia Katsinis, Assistant to the Northfield Campus Assistant Principal, and Ms. Liz DaSilva, Assistant to the Freshman Adviser Chairs for their work.

Mrs. Denise Dubravec, Principal of the Winnetka Campus continued sharing student events and programs at the Winnetka Campus, which included:

- **First day of school:** Mrs. Dubravec noted that the first day went well at the Winnetka campus and thanked the technology department for their work on the transition to PowerSchool. She went on to thank Dr. Stephanie Helfand, Chief Technology Officer, Mr. Angel Villaluz, Director of Technology, Mr. Mike Lee, Assistant Principal for Administrative Services at the Winnetka Campus, Mr. Scott Williams and Ms. Gail Gamrath for their work on student schedules.
- **Athletics:** Mrs. Dubravec noted that some athletic competitions have already occurred.
- **New Transfer Family Day:** In partnership with the New Trier Parents' Association, this day is held every year to welcome families that are new to the district. There are 77 new families this year. Ms. Gail Gamrath hosted freshman families at the Northfield campus, while Mrs. Dubravec hosted sophomore, junior and senior families at the Winnetka campus. Mrs. Dubravec hopes to have some of

these students speak at the September Board Meeting. A former transfer student is paired with a new transfer student over the summer. They also share a common lunch period. Events are planned in the first couple of weeks as well. The New Trier Newbies Club, which has 80 members, assist these new transfer students.

- **Parent Email:** A parent emailed a note of gratitude regarding her son's adviser, Mr. Matt Mersch. Mr. Mersch is also a faculty member of the Business Education department. The student could not find a caddy for a golf tournament, so Mr. Mersch spent twenty hours over two days caddying for the student.

Mr. Peter Tragos, Assistant Superintendent for Curriculum and Instruction, gave an update on testing for the 2018-2019 school year. As a part of the Every Student Succeeds Act (ESSA), the Illinois State Board of Education (ISBE) sought a set of assessments that met their accountability target and student growth goals. ISBE announced, after a Request for Proposal (RFP) process, that College Board was selected to provide a suite of assessments for all ninth, tenth and eleventh grade students. At the freshman level, students will take the PSAT 8/9 (new for New Trier and the state), sophomores will take the PSAT 10, while juniors will take the PSAT and SAT. New Trier has administered the PSAT 10, PSAT and SAT previously.

In a memo from the state superintendent Tony Smith at the end of last school year, it was unclear whether schools would be required to administer the PSAT 8/9. After some research, Mr. Tragos confirmed that schools are required to administer the PSAT 8/9 to all freshmen in the April of 2019. There are several ramifications of requirement, one is the adjustment to the school calendar. These dates will be brought forward to the September Board of Education meeting for approval with the additional test date included. It also increases the number of standardized tests a student takes over the course of three years, from grades nine to eleven, from six to seven days, while also increasing the number of school days devoted to testing from three to four. Due to the loss of an instructional day, this also raises the question whether New Trier will continue to administer a district-sponsored ACT, as the state has moved to the SAT as their accountability measure. Administrators will consider and review whether this practice continues. It will, however, continue for this school year. Juniors will take the district-sponsored ACT in February of 2019.

Mr. Tragos also noted that despite all this planning, the contract for the College Board is not finalized. ACT has filed a protest against the RFP process. New Trier will continue to move forward with plans to administer the PSAT 8/9 this year to freshmen, but this is dependent upon the outcome at the state level and in court. Mr. Robitaille asked when the decision on the district-sponsored ACT will be made for the following school year, Mr. Tragos responded by spring break of 2019.

A. FOIA Report

Mr. Chris Johnson, Assistant Superintendent for Finance and Operations, noted that there were seven FOIA requests received since the last Board of Education Regular meeting. All seven of those requests have been closed. They were:

1. A software system that the District uses.
2. Board of Education meeting materials.
3. Special Education information.
4. Information regarding our Physical Education curriculum.
5. Information regarding our pool.
6. Our student residency procedures.
7. A concussion report.

Two other requests are still outstanding that will be reported on at next months' meeting.

B. Introduction of New Teachers

Mr. George Sanders, Director of Human Resources, welcomed the new teachers for the 2018-2019 school year, noting that there are twelve this year, including two new department leaders. Mr. Sanders shared that these teachers range from no experience teaching in a high school to nineteen with the average years of experience being eight. Nine of the twelve teachers have their master's degree with three having their bachelor's degree. New Trier's target level of experience is a master's degree with plus five years of experience and this group is within that target. Seven departments have new teachers with the Modern and Classical Languages department having five of those new teachers. Mr. Sanders noted that the group is wonderful and diverse and does not include any New Trier graduates, but a few have held long-term substitute or other positions at New Trier.

Mrs. Dubravec introduced the two new department leaders, Mr. Jason English in Science, and, Mr. Andrew (Andy) Butler in Kinetic Wellness. She shared their education and work experience, as well as some comments by the respective interview committees. Mrs. Dubravec thanked both for spending time over the summer getting to know their teachers and planning for the new school year.

Mr. Ed Zwirner, English department coordinator, introduced Ms. Sara Gries, English teacher. Ms. Lorri Starck-King, Modern and Classical Languages department chair introduced Ms. Liana Pasquini, French language teacher; Ms. Rongrong Lin, Chinese language teacher; Ms. Amanda Daly, French language teacher; Mr. Shawn Mitchum, Spanish language teacher; and Ms. Yihsien (Michelle) Cheng, Chinese language teacher. Ms. Hilerre Kirsch, Media, Speech and Theatre interim department chair, introduced Mr. James (Jim) Syrek, Media, Speech and Theatre teacher. Mr. Jason English, Science department chair, introduced Mr. Daniel (Dan) Caldwell, physics teacher. Ms. Tiffany Myers, Social Work department chair, introduced Ms. Leanne Atwell, social worker. Ms. Megan Zajac, Special Education department chair introduced Ms. Darci Woodson, speech/language pathologist. All department leaders shared their new teachers' educational background, experiences and teaching schedules.

Mr. Sanders noted the complexity of hiring great teachers and thanked all those involved in the recruiting process. He also thanked the teachers for attending the evening's meeting on the first day of school. Mr. Robitaille offered his thanks for their attendance at the Board meeting and wished them well in their careers at New Trier.

C. Long Range Facilities Study

Mr. Johnson invited Mr. Steve Cashman, President/Principal Architect of the Cashman Stahler Group, Ms. Natalie Critchley, Architect with the Cashman Stahler Group and Mr. Dave Conway, District Director of Physical Plant Services to present on the Long Range Facilities Study. Mr. Cashman was hired to conduct facilities needs analysis to evaluate the current state of New Trier's facilities following the work that has been completed over the past several years. The study was also done to identify gaps and what our facility needs might be in the future. The purpose of the presentation was to go over the results of the study, summarize New Trier's facilities' needs, and discuss a process to meet those needs over the next fifteen years.

Mr. Cashman discussed the facility assessment project goals, which included an evaluation of strengths and deficiencies, program assessment, facility assessment and evaluation of space needs and requirements. Mr. Cashman and his team met with different stakeholders such as teachers, staff members, administrators and community members. They conducted over forty hours of interviews over eight days. Mr. Cashman detailed some of the content of those interviews. He went on to discuss the evaluation of academic spaces focusing on the new standard for size, furniture and technology. Scheduling efficiency at each campus was also highlighted. Another important mentioned were the significant needs in the athletics and kinetic wellness spaces.

The presentation then focused on the site, envelope, mechanical, electrical and plumbing. The report noted that the buildings are well-maintained through regular maintenance, but that upgrades to mechanical systems should be completed. The report includes narrative examples and charts with the list of systems, date installed, and a condition rating of good, fair, poor or very poor. Mr. Cashman also reviewed the results of the security analysis completed by both Facilities Engineering Associates (FEA) and Telgian Engineering and Consulting which assisted in the development of recommendations to enhance security.

An energy efficiency analysis was conducted by ComEd and the Smart Energy Design Assistance Center (SEDAC). Both concluded that updating the HVAC systems and LED lighting would be of great benefit to the District. Finally, Mr. Cashman mentioned that all existing master floor plan drawings were put into a building information model which will help in many ways, including assisting in tasks such as scheduling custodians.

Mr. Johnson then highlighted a few draft goals that have been determined by the Facilities Steering Committee. Those goals include improving academic spaces, developing appropriate spaces for students receiving special services and the faculty and staff who support them, upgrading athletic and Kinetic Wellness facilities at the Winnetka campus, improving office and work spaces, maintain the buildings and implementing appropriate safety and security enhancements.

Mr. Johnson then discussed the plan to analyze the needs and how to best address them over the next fifteen years. This work will be completed by the Facilities Steering Committee with reports to the Board of Education and Administrative and Campus Leadership Teams. Further research will be completed through subcommittees. The results of the Strategic Plan will also be incorporated and future facilities needs will be aligned to the plan. Concurrently, the Finance Committee will analyze the financial resources available to support these needs. The Finance Committee will begin by focusing on the first five-year phase of the plan by reviewing cost estimates and updated projections in order to develop a recommendation about the funds that are available. This phased approach will allow the district to prioritize work based on the benefit it will bring to students, reducing energy and maintenance costs, and maintaining a safe environment for students and staff while ensuring the costs are aligned with available financial resources. That report will be presented to the Board of Education in May 2019. Then in June 2019, the Board will consider the approval of the first year of work, which would be scheduled for the summer of 2020. This schedule of prioritizing projects will continue in May of each year with a presentation to the Board of Education for their approval each June. Mr. Johnson then invited any questions.

Discussion then centered around classroom space efficiency, enrollment and prioritizing needs. Mr. Cashman also responded to Mr. Robitaille's questions regarding the items rated as poor and very poor, energy efficient work and the potential for classroom conversions. Mr. Conway then responded to Ms. Albrecht's question about the grant applications for the LED lighting. Mr. O'Donoghue thanked Mr. Robitaille for his comment regarding the classroom conversions and also noted how much work went into analyzing everything in each building for this project. Mr. Johnson thanked Mr. Cashman and Ms. Critchley for their leadership and their engineering firm as well as Mr. Conway, Mr. Linke and their facilities staff.

D. Campus Security Update

Mr. Johnson provided an update on campus security. There has been significant work completed both visibly and behind-the-scenes. Visible changes include IDs that are worn by every faculty and staff member and the secure vestibules at the Winnetka campus. A couple of examples of behind-the-scenes work include shatterproof film at both campuses and an improved camera system. Discussion is in progress regarding the next phase of work which will include an update to our access control system. Those improvements will be discussed with the budget at the September Board Meeting; expenses are expected to be around \$700,000. Mr. Johnson then invited any questions.

Mr. Dronen asked about real-time monitoring to which Mr. Johnson responded that, in the near future, authorized staff will monitor our security cameras. Mr. Robitaille asked how the first day of school went in regards to the secure vestibules, Ms. Arvanitis, Assistant Principal for Student Programs and Operations, responded that despite the big change for our staff and community, the day went well. Visitors were patient and understanding of the new procedures. Mr. Robitaille then asked Ms. Arvanitis to describe the double buzz-in system. Mr. Johnson thanked Ms. Arvanitis and Mr. Conway for their work on the change to this new system. Dr. Sally also thanked the security staff for their work in implementing the new way to check-in.

E. Student Vaping Report

Dr. Tim Hayes, Assistant Superintendent for Student Services, presented on student vaping which has become a national concern for adolescent health. Dr. Hayes shared background on the history of vapes and described how the devices work. Next, Dr. Hayes discussed the 2018 Youth Risk Behavior Survey, which is administered every other year to New Trier students and has a high response rate. The sample size was 3,209 students with 7% of the responses being eliminated based on data integrity checks. Due to the high response rate, any change in responses of more than 3% has meaning. Data was analyzed by Dr. Greg Barker at Northern Illinois University.

The most noticeable change was with e-cigarettes. In 2014 and 2016, about 19% of students said they had used a vaping device in the last thirty days; however, in 2018, 42% of students reported use in the last thirty days. This problem is not unique to New Trier as Dr. Hayes noted that both local and national colleagues are reporting similar statistics. Another piece of data to note is that our high school students overestimate how many of their fellow classmates are using cigarettes or marijuana. Data was also broken down by class; cigarette use is low regardless of grade while marijuana use and e-cigarette use steadily increases as responses move from freshmen to sophomores to juniors to seniors.

Dr. Hayes then focused on 30-day substance use for only freshmen. Historical data showed that typically this group is much lower than the national average in substance use, however, from 2016 to 2018 there was a significant increase in both marijuana and e-cigarette use. Another concern is that students are more inclined to either drive a vehicle after they have used marijuana or get a ride with someone who has used marijuana than they would someone who had been drinking. This leads New Trier to believe that students do not understand the danger of driving or getting into a car with someone under the influence of marijuana and that further education is needed.

Next steps include building on current work in the school such as through school discipline, the health curriculum and the student assistance program such as a nicotine cessation program. This year, New Trier worked with the Village of Winnetka and the Village of Northfield, to refer students possessing these devices to the school resource officer for a possible citation such as a fine or peer jury since they are in violation of village ordinances. Other next steps include community engagement with parents, sender schools and the police departments. Dr. Hayes then invited any questions.

Dr. Marc Glucksman noted how bold and courageous it is to bring this issue to the forefront. Dr. Glucksman focused on the importance of educating students and teachers on this topic. Ms. Goldstein asked if the sender schools are seeing this issue as well, to which Dr. Hayes responded that they are and that sometimes students are addicted to nicotine by the time they even start at New Trier. Mr. Waechtler echoed that as well. Mr. Dronen questioned whether this practice continues into college. Dr. Hayes had not heard the same concern at the university level. Mr. Dronen urged the District to also continue focus on alcohol use, particularly preparing students for when they attend college.

Ms. Ducommun questioned what guidance Mr. Waechtler and Mrs. Dubravec are providing their faculty regarding this issue. Mr. Waechtler responded that the Kinetic Wellness/Adviser Room collaboration first came from teachers concerned about e-cigarettes. Education has been shared with teachers in terms of what to look for as well as hallway supervision with a focus on placing staff near restrooms as a deterrent. Ms. Ducommun then questioned the disciplinary procedure for hallways, classrooms and bathrooms which Mr. Waechtler explained. Ms. Ducommun has heard anecdotally that this is going on in the classroom, Mr. Waechtler confirmed that. Dr. Sally reinforced that this is a risky behavior and even if a student is making the correct decisions, observing this type of behavior in school can create an uncomfortable learning environment. Mrs. Dubravec commented that parent education is important and Dr. Glucksman concurred. Mr. Waechtler's concern is the addictive component, while teenagers do push boundaries as part of their development, vaping could be a decades long problem for them.

Mr. Robitaille questioned about a store located in the District and what the age is that people need to be to purchase them. Dr. Hayes responded that in the Villages of Northfield and Winnetka, a person must be 18 years of age, while in the Village of Wilmette it is 21 years of age. Anecdotally, Dr. Hayes said that those under 18 years old are either purchasing them from a store that does not check identification or they are purchasing them online and lying about their age. Mr. Robitaille noted that perhaps New Trier could encourage this particular store to no longer sell e-cigarettes. Dr. Hayes said another approach would be to have the police department do more checks to see if the law is being violated. Mr. O'Donoghue suggested that perhaps the manufacturers would be willing to assist New Trier if the e-cigarettes had a serial number that could somehow track where the product was coming from and who it was sold to. Mr. O'Donoghue then questioned discipline in regards to extracurricular activities. It is a violation of New Trier's code of conduct which results in appropriate consequences. Discussion then centered the Food and Drug Administration and explanation of delivery system and dosage from Dr. Glucksman. Ms. Albrecht commented that parents want to know more information and recommended that information is distributed in a variety of ways. She also noted the importance of helping students understand actual versus perception in terms of usage.

VII. Administrative Items

A. Treasurer's Report for July 2018

B. Financial Reports for July 2018

Mr. Chris Johnson presented the July Treasurer's Report. He explained the change in format to the report is a way to make the information more understandable to the Board and to the public as a way to increase the District's transparency. The revised report is divided into four sections: accounts (various bank and investment accounts the District has), cash balance for those accounts, investments (divided into the different investment types the District has) and the total. As this is the first month of the fiscal year, activity is usually quieter,

however, there were significant tax collections in July on the revenue side.

Mr. Johnson reviewed the Financial Reports for July 2018. The District shows FY 18 results but those are under audit. The audit is in progress and is going well and on schedule. The results of the audit will be presented at the October Board of Education meeting. On the revenue side, operating revenue is up 36% due to the tax payments; expenditures are 14% lower which is primarily due to timing issues with payments for work completed over the summer. Mr. Johnson invited and responded to Board members' comments. Mr. Robitaille noted that he liked the new format of the report and thanked Mr. Johnson and Mr. Spiwak. Discussion then followed around the Cook County tax collections. Ms. Albrecht asked about the one to three year laddering of investments which Mr. Johnson further explained.

C. Board Policy – First Reading (7-190, 7-195, 7-200, 8-30)

Dr. Sally noted that there were four Board Policies for first reading. Three of which are related to a new state law named Ashley's Law, which allows for a qualifying student to be given medical cannabis infused products at school or on a school bus by a parent or designated caregiver. In order to comply with the new law, effective as of August 1st, policy 7-195 *Students Medical Cannabis* was created. That policy gives the details in regards to the administering of the products, while policies 7-190 *Students Substance Abuse* and 7-200 *Student Behavior* needed to be updated due to policy 7-195 allowing medical cannabis. The final policy, 8-30 *Visitors to and Conduct on School Property*, was presented. This policy focuses on clarifying the registration procedures for visitors. At the July Board of Education meeting, a change was requested regarding statement about the type of identification a visitor could provide. The District will now ask for a valid state issued ID with the principal or designated administrator being called in if that is not available. This will ensure that any parent who wants to access their student can do so even if they do not have a state issued ID. Ms. Ducommun noted that this was a good compromise.

VIII. Consent Agenda

- the Bill List for the Period, July 1 – 31, 2018;
- the Personnel Report (Appointments, Change of Status, Resignations and Stipends);
- Board Policies – Second Reading (6-300, 6-305, 6-310) as presented;
- that the Board of Education extend the contract with Infinity Transportation through June 30, 2019 and authorize the Assistant Superintendent of Finance and Operations to execute the agreement.
- that the Board of Education approve the amendment to the agreement for food service provider services with Quest and authorize the Assistant Superintendent of Finance and Operations to execute the amendment.
- that the Board of Education approve and ratify the Assistant Superintendent of Finance and Operations' execution of the Master Lease Agreement and Lease Schedules No. 3 and No. 4 to the Master Lease Agreement with Dell Financial Services dated November 17, 2017, for leasing of network storage equipment and copiers at a cost not to exceed *a total of \$1,174,595*;
- the approval of the Resolution Designating Depositories as presented.

Mr. Robitaille asked if any Board member would like to remove items from the Consent Agenda for separate discussion. Mr. O'Donoghue asked to remove the Quest Food Service Contract Amendment. Ms. Albrecht inquired about the Reciprocal Reporting Agreement with the Winnetka Police Department and the Northfield Police Department. Dr. Sally noted that were still in progress and will be ready for the September Board of Education meeting. Ms. Ducommun moved that the Board of Education approve the Consent Agenda which includes: the Bill List for the Period, July 1 – 31, 2018; the Personnel Report (Appointments, Change of Status, Resignations and Stipends); Board Policies – Second Reading (6-300, 6-305, 6-310) as presented; that the Board of Education extend the contract with Infinity Transportation through June 30, 2019 and authorize the Assistant Superintendent of Finance and Operations to execute the agreement; that the Board of Education approve and ratify the Assistant Superintendent of Finance and Operations' execution of the Master Lease Agreement and Lease Schedules No. 3 and No. 4 to the Master Lease Agreement with Dell Financial Services dated November 17, 2017, for leasing of network storage equipment and copiers at a cost not to exceed *a total of \$1,174,595*; the approval of the Resolution Designating Depositories as presented. Mr. Dronen seconded the motion. Upon a roll call vote being taken, the members voted as follows:

AYE: Ms. Albrecht, Mr. Dronen, Ms. Ducommun, Dr. Glucksman, Ms. Goldstein, Mr. O'Donoghue, Mr. Robitaille

NAY: none

The motion passed.

Mr. O'Donoghue raised a question about the free and reduced lunch. Mr. Johnson explained that Quest pays New Trier rent, which last year was \$495,000, and New Trier pays Quest for the Free and Reduced Lunch, which totaled \$178,000. Those two amounts were net together, which is common practice in food service contracts. It reduces the net amount.

Mr. O'Donoghue motioned that the Board of Education approve the amendment to the agreement for food service provider services with Quest and authorize the Assistant Superintendent of Finance and Operations to execute the amendment. Ms. Goldstein seconded the motion. Upon a roll call vote being taken, the members voted as follows:

AYE: Mr. Dronen, Ms. Ducommun, Dr. Glucksman, Ms. Goldstein, Mr. O'Donoghue, Ms. Albrecht, Mr. Robitaille

NAY: none

The motion passed.

IX. Board Member Reports

Mr. O'Donoghue noted that he was a part of the Traffic Safety Committee years ago when the bus stop was moved from the south side of Winnetka Avenue to the north side of Winnetka Avenue and the crosswalks were also changed. Significant changes were made after a tragic event. Mr. O'Donoghue made clear that New Trier responds to incidents that occur in the community. Mr. Robitaille concurred.

Mr. Dronen noted that there is a barbeque with the *Special Ed Parents Group* next Thursday, September 6.

Mr. Dronen also noted that he does not have the dates for *All School Forum*, but anticipates a meeting within the next couple of weeks.

Ms. Ducommun noted the *Strategic Planning Committee* is meeting on Thursday, August 30, and that the administration has done work in preparation for that meeting.

Mr. Robitaille noted that items from the *Finance Committee* were already covered earlier in the meeting.

Ms. Albrecht noted that the items from the *Facilities Steering Committee* were already discussed earlier in the meeting.

Ms. Albrecht noted that the consultant for the *New Trier Education Foundation* is narrowing the list of candidates for the new executive director position. That process is moving forward and Ms. Albrecht hopes to have more information soon. Mr. Robitaille asked when the Foundation's event is and Ms. Albrecht responded that the Golf Outing is on Monday, September 24th at the Glen. There will be more meetings with the NTEF later in the week.

Ms. Goldstein noted that the *Community Engagement Committee* will be meeting on Friday, August 31st to discuss the Strategic Planning Community Engagement evening scheduled for October 18th.

Ms. Goldstein noted that *NSSSED* had a special meeting a few weeks prior to approve the contracts for the co-interim CSBOs (financial officers). Ms. Goldstein also mentioned that ISBE sent a memo that states that the money for IDEA (Individuals with Disabilities in Education Act), that typically would flow through NSSSED and then on to the member districts will now go directly to the member districts. This will be a big shift in how special education co-ops are funded in the state. Approximately, \$1.5 million, which is 4.2% of NSSSED's budget for next year are based on those dollars. There is a state group that is trying to ensure that this transition is orderly, therefore the timeline for this change is not immediate. A new financial model will then have to be instated at NSSSED based on the changes.

Dr. Glucksman noted that the work of the *Policy Committee* was presented earlier in the evening.

X. Calendar of Events & Board Members' Requests for Staff Research and Future Agenda Items

Calendar of Events: Dr. Sally highlighted the following dates, which included:

- Strategic Planning Meeting: Thursday, August 30 with a second Strategic Planning meeting scheduled prior to the next Board of Education meeting.
- The next Board of Education meeting is only three weeks away; the next couple of weeks for Board Members will be busy as they attend other meetings in preparation for the September Board Meeting.
- On Friday, August 31, there will be the New Trier versus Loyola football and the concession stand will be dedicated to Jane McNamara at the Northfield Campus Stadium at 7:30 p.m.

Requests for Staff Research & Future Agenda Items: Mr. Robitaille asked members for any new items for staff research or for a future agenda. Dr. Glucksman requested to know how New Trier communicates with the sender school about experiences that the District has that the sender schools need to know about. Mr. Robitaille built on that by requesting a follow up report from Dr. Hayes at a future Board meeting to understand exactly what New Trier is doing regarding e-cigarettes. Dr. Glucksman noted how New Trier is leading other districts in taking a proactive approach to this issue. Dr. Sally noted that he will meet with the Township Superintendents on September 5th and this is an agenda item. He also noted the importance of partnering with the community and parents.

XI. ADJOURNMENT

Mr. O'Donoghue moved and Ms. Goldstein seconded the motion to adjourn. Upon a voice vote being taken, all members indicated they were in favor.

The meeting adjourned at 9:26 p.m.

Respectfully submitted,

Lindsey Ruston, Secretary

Gregory Robitaille, President