

NEW TRIER TOWNSHIP HIGH SCHOOL DISTRICT 203



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TO: New Trier Township School District 203
7 Happ Road
Northfield, Illinois
Attn: Cheryl Witham

FROM: Pat Sumrow
District Project Facilitator

DATE: February 10, 2015

SUBJECT:
Recommendations for Winnetka Campus Facilities Project
Bid Period 4: Moving/Storage: North Annex Temporary Modular Units

Summary

Sealed bids were opened on February 6, 2015 for Moving/Storage –Phase One. As we have been planning to relocate Applied Arts and Art classrooms to the North Annex and to other locations within the building during Spring Break, it was necessary to obtain bids for professional movers to handle this relocation as well as to pack certain furniture, equipment and materials for long term storage.

This work is considered part of Owner's Costs for the project. The moving company to be awarded this work will be managed and paid directly by the District rather than be assigned as a Subcontractor to Pepper Construction. They will abide by the same requirements and safety regulations as all other trades and the Pepper CM team will also work with me to coordinate the activities of the movers within the general construction schedule for the North Annex and other temporary spaces.

Following approval by the Board of Education, the moving company will begin to hold detailed logistical meetings with administrators and the teachers affected by the move and to supply them with instructions and packing materials. The actual move of materials and equipment will occur between Monday, March 30 and Thursday, April 2 as the modular classrooms and the temporary spaces for the auto program and glass arts are completed and ready for occupancy.

Following the relocation of furniture and equipment, several storage trailers will be brought on site and materials that have been designated for long-term storage by the Applied Arts and Art Departments will be packed by movers. The trailers will then be transported to Northfield and parked there until late August, 2017. The same moving company that is

awarded this contract will return in the late summer of 2017 to unload the storage trailers at the Winnetka Campus to designated locations in the new facility.

Schedule

The activities for the Moving/Storage-Phase One of the North Annex and Temporary Classroom portion of the project are as follows:

1/16/2015	BP #4 –Documents Issued and 10-Day Bid Notice Published in Daily Herald
1/27/2015	Mandatory Walk-Through
2/06/2015	Bid Opening and Scope Review
2/17/2015	Recommendation for BOE Approval
3/30 – 4/02 2015	Moving Company Completes Work for the North Annex, Auto Shop and Glass Arts; Loads trailers and relocates to Northfield (west parking lot)

Future bid packages for Moving and Storage will take place at several intervals as we complete various portions of the building in 2016 and 2017.

Bid Results

Four prospective bidders attended the mandatory walk-through and three submitted sealed bids. Those bid amounts are detailed below.

<u>Company</u>	<u>Total Base Bid</u>	<u>Plastic Crate Rental (50)</u>
Boyer Rosene Moving and Storage	\$97,800	\$175
Corrigan Moving and Storage Services	\$72,244	\$150
Midwest Moving and Storage	\$239,814	Not given

Recommendation to Approve the Moving/Storage Bid: Phase One

It is hereby recommended that the Board of Education approve the Moving/Storage; Phase One bid to Corrigan Moving and Storage in the amount of \$72,244.00, all in the best interest of the District.