

# NTFAA 2017-2018 Request for Cash Box

Instructions:

1. Complete this form.
2. Submit form to NTFAA Treasurer two weeks prior to event.
3. Specify amount and denominations as shown.
4. Specify date/time cash box is required.

<b>Cash Detail:</b> <i>(complete all that apply)</i>			
<input type="checkbox"/>	Paper Currency	Sub Total	\$ _____
	o \$ 20 Bills	x _____	= \$ _____
	o \$ 10 Bills	x _____	= \$ _____
	o \$ 5 Bills	x _____	= \$ _____
	o \$ 1 Bills	x _____	= \$ _____
<input type="checkbox"/>	Coin Currency (order in # rolls)	Sub Total	\$ _____
	Quarter Roll	\$ 10.00 x _____	= \$ _____
	Dime Roll	\$ 5.00 x _____	= \$ _____
	Nickel Roll	\$ 2.00 x _____	= \$ _____
	Penny Roll	\$ .50 x _____	= \$ _____

<input type="checkbox"/>	Coin Currency	Number of Checks: _____	Subtotal Checks:
			\$ _____
<input type="checkbox"/>	Cash	Subtotal Cash:	<b>Total \$</b> _____
<b>Total Income:</b>			_____

Submitted By: \_\_\_\_\_ Date submitted: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Committee Name: \_\_\_\_\_

Event: \_\_\_\_\_

**Lisa Hoffman, NTFAA Treasurer**  
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[NTFAAtreasurer@gmail.com](mailto:NTFAAtreasurer@gmail.com)

<small>Treasurer use only:</small>			
Received _____	Date: _____	Expense Category _____	Amount: \$ _____