

ACT REGISTRATION & ADMISSION REQUIREMENTS

The following are ACT procedures which will impact registration and test day admission procedures for all students. These policies are designed to enhance test security.

ACT Registration Website: www.actstudent.org

ID REQUIREMENTS AT REGISTRATION

- All students, including standbys, will be required to upload a photo and provide gender when registering on line.
- Photo and gender will be printed on all admission tickets, rosters, and score reports.

PHOTO ID REQUIRED-ONLY THESE FORMS ACCEPTED ON TEST DAY

- Government issued *valid* photo ID - driver's license, state ID, passport
- School ID card with photo - Must be within the last year
- School ID letter with photo
- Notarized statement with photo

ADMISSION REQUIREMENTS ON TEST DATE

- All test centers will be required to print rosters with students' photos
- Students not listed on the rosters will **NOT BE ADMITTED**.
- Students must bring **BOTH** an acceptable photo ID **AND** their Admission Ticket **with photo**.
- To be considered for admission to the test center, students **MUST** bring the Admission Ticket for the New Trier Test Center on that specific date as well as the student's name contained on the roster. If a ticket for another test date or a different test center is presented, the student **WILL NOT** be admitted to the New Trier test site.
- Admission Tickets must be printed out and presented to the room proctor - students will **NOT BE ADMITTED** without a printed Admission Ticket. An image on a phone is not acceptable.

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STAND-BY PROCESS

- Students who miss the late registration deadline and want to test **Standby**, or those that want to request a test date or test center change, will be required to request, and pay for, **standby testing** online. Standby and test change deadlines and registration can be found at www.actstudent.org/regist/standbytest.html .
- To be considered for admission to the test center on test day, students **MUST** bring the Stand-by Ticket for that center and their name must be on the Standby Roster at that test center. If a ticket for another test date or a different test center is presented, the student **WILL NOT** be admitted.
- Students with extended time are not eligible for standby, test date or test center changes.

WALK-INS WITHOUT STAND-BY TICKETS ARE NOT ALLOWED ON TEST DAY!

Please contact Mrs. Stevens at stevensp@newtrier.k12.il.us or 847-784-2259 if you have any questions! Do not wait until test day to realize that you did not comply with the new requirements.