



ELECTIVE COURSE FOR MAJOR CREDIT 2018-19

Contract deadline: First Semester September 28, 2018, Second Semester February 15, 2019

Please print legibly in ink.

Student's Name _____ **ID#** _____ **Adviser** _____

Class: FR SOPH JR SR

Department: *Please check one:*

Applied Arts _____ Art _____ Business Education _____ Music _____ Media, Speech & Theatre _____

Course Title	Course #	Section #	Sem. 1	Sem. 2	Teacher's Name
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Please discuss the request with the adults listed below. Signatures and approval should be gathered in the order indicated. The requirements for your specific course are either attached, available on the department website, the class Canvas site, and/or from the instructor.

The following needs to occur in the order listed.

1. **Teacher** - The student has discussed the expectations for major credit with the teacher.

Teacher's Signature _____ *Date* _____

2. **Adviser** - The adviser has received notification from the parent/guardian approving the move to major credit.

Adviser's Signature _____ *Date* _____

3. **Case Manager** (if applicable) – Notification that an additional major credit elective course will be added.

Case Manager's Signature _____ *Date* _____

4. **Department Chair/Coordinator** – Final approval for major credit

Chair/Coordinator Signature _____ *Date* _____

Please submit completed application to the Records Office Rm. 215 Winnetka