



New Trier
Parents' Association

Class of 2025 Volunteer Form

Volunteer Name:	
City:	Feeder School:
Student Name:	Boy or Girl Advisory:
Cell Phone:	Email:
Older Children at NT:	What grades:
<input type="checkbox"/> Our family is new to the area. We would appreciate being contacted by the Transfer Family Group to assist us in getting acquainted with New Trier.	
Please select multiple positions for consideration if you wish by checking the appropriate boxes.	
CLASS OF 2025 BOARD MEMBERS (4-year terms)	
<input type="checkbox"/> Co-Chairs (2) <ul style="list-style-type: none"> Recruit Class Board members and fill other volunteer positions. Conduct monthly meetings of the NTPA Class Board to discuss items of interest. Represent the class of 2022 on ad hoc committees as requested. Rise to become Co-Presidents of the NTPA Executive Board during senior year. 	
<input type="checkbox"/> Vice-Chairs (2) <ul style="list-style-type: none"> Assist the Co-Chairs in their responsibilities as requested. Organize Parent Party social event during Freshman year. Rise to become NTPA Senior Class Co-Chairs during the final year when Co-Chairs become Co-Presidents. 	
<input type="checkbox"/> Secretary <ul style="list-style-type: none"> Prepare and distribute minutes of NTPA Board meetings. Write occasional notes and letters as requested. 	
<input type="checkbox"/> Treasurer <ul style="list-style-type: none"> Maintain class bank accounts and handle all class financial transactions. Prepare reports for monthly NTPA Class Board meetings. 	
<input type="checkbox"/> Adviser Room Liaison <ul style="list-style-type: none"> Recruit room representatives for each advisory freshman year. Hold meetings as necessary. Act as the communications link between the NTPA and the Adviser Room Representatives. 	
<input type="checkbox"/> Communications <ul style="list-style-type: none"> Manage and update class webpage. Write and/or approve all communications with families. 	
<input type="checkbox"/> Programs Chair (2) <ul style="list-style-type: none"> Plan and execute parent programs for the class. Participate in any NTPA program discussions. 	

<ul style="list-style-type: none"> ■ Parent Coffee Chair (2) <ul style="list-style-type: none"> • Schedule and coordinate three parent coffees throughout the year.
<ul style="list-style-type: none"> ■ Transfer Family Chair (2) <ul style="list-style-type: none"> • Assist families new to the area in getting acquainted with New Trier. • Plan and execute several gatherings throughout four years.
<ul style="list-style-type: none"> ■ Volunteer Chair (2) <ul style="list-style-type: none"> • Arrange for parent volunteers at several school events each year.
<ul style="list-style-type: none"> ■ Exam Snack Chair (2) <ul style="list-style-type: none"> • Arrange menu and organize volunteers to serve breakfast snack to students one morning of exam week each semester. • Plan Senior Year Adviser thank you event (role changes senior year)
<ul style="list-style-type: none"> ■ Parent Liaison Chair (2) <ul style="list-style-type: none"> • Organize volunteers to collate and stuff packets for 8th grade Academic Life meeting Freshman year. • Coordinate parent-teacher conferences Sophomore/Junior year. • Senior year at-large.
CLASS OF 2025 NON-BOARD OPPORTUNITIES
<ul style="list-style-type: none"> ■ Adviser Room Representative (2 people per room; 4-year term) <ul style="list-style-type: none"> • Attend annual information meeting for all class representatives in the fall. • Maintain contact with the adviser throughout each school year. • Establish and update email list to contact parents. Send emails updating parents as needed. • Help the adviser plan social activities, meetings or projects for the advisees as requested. • Organize parent get-togethers or parent-student events as appropriate. • Handle adviser room finances and provide an informal recap of adviser room activities each year.
<p>Volunteer</p> <ul style="list-style-type: none"> ■ Homecoming Freshman Mixer (October) ■ EKG Screening (Fall) ■ Freshman Parent Party (January) ■ 8th Grade Packet Assembly (January) ■ Trevapalooza (February) ■ Spring Fest (May)
<ul style="list-style-type: none"> ■ Freshman Parent Coffee Host <ul style="list-style-type: none"> • Open your home for coffee and conversation. There needs to be room for up to 60 people and plenty of parking.

Please return your form in one of three ways:

- Hardcopy sent to New Trier, Attn.: Jennifer Pistorius, 385 Winnetka Ave, Winnetka, IL 60093
- Email to ntpa2022@gmail.com
- On-line at <https://www.newtrier.k12.il.us/ntpa>. Look for the section labeled Sign up to Volunteer. The form is under 2025 (Incoming Freshman).

Questions regarding volunteer positions? Please contact Robin Cook and Julia Werner
ntpa2022@gmail.com