



# NEW TRIER TOWNSHIP HIGH SCHOOL DISTRICT 203

Board of Education Policy 6-310

Page 1 of 1

## INSTRUCTION

### **CREDIT AND/OR PLACEMENT FOR NON-DISTRICT COURSES AND PROGRAMS WHILE ENROLLED**

The District encourages students to be life-long learners and seek educational opportunities in a variety of venues outside of New Trier. In certain cases, a student who is currently enrolled at New Trier, wishes to receive New Trier credit or placement into an advanced class based on a non-District experience. Those experiences include online courses, courses in accredited foreign exchange programs, community college courses, or courses taken in ethnic language programs approved by the Illinois State Board of Education.

This policy does not govern the credits for students transferring into, or returning to, the District. Those situations are covered in Policy 6-305 *Transfer Credits Toward Graduation Requirements*

#### Placement for Non-District Experiences

Requests for placement in an advanced class by satisfying a prerequisite with a non-District experience will be forwarded to the Superintendent or designee who will determine, in collaboration with the appropriate Department Chair, whether the student is prepared for the advanced course. Students must seek prior approval for non-District courses through which they will be seeking advanced course placement. Placement will be evaluated based on the student's readiness for the advanced course and will be made on factors including, but not limited to, accreditation status of the non-District institution, classroom time and experience, course content, rigor of instruction, lab experience, demonstration of proficiency, and comparison to coursework offered by the District. If placement is granted, the student will enroll in the advanced course, but the non-District course will not appear on the student's New Trier transcript. Graduation requirements cannot be fulfilled with a non-District experience.

#### Credit for Non-District Experiences

Except as provided in Policy 6-305 and below, the District does not grant graduation credit for learning experiences that an enrolled student does not complete through the District. In rare circumstances, however, with the prior approval of the Superintendent or designee, credit toward graduation may be granted to a student who has successfully completed a non-district course or experience. The District will base its determination on whether to provide credit for a non-district course or experience on the following factors: accreditation status of the non-District institution, classroom time and experience, course content, rigor of instruction, lab experience, demonstration of proficiency, and comparison to coursework offered by the District, or other factors the District considers relevant in its sole discretion. If credit is granted, course names and appropriate credits will appear on the student's New Trier transcript, as determined by the Registrar.

**Legal References: Ill. 23 Admin. Code, §§ 1.460, 1.465(b), and 1.470**

**Cross Reference: Policy 6-300, 6-305, 7-50, 7-260**

**Adopted: 10/17/94**

**Amended: 8/23/04**

**Affirmed: 4/17/2006**

**Revised: 8/27/18**