

**NEW TRIER TOWNSHIP HIGH SCHOOL DISTRICT 203
REGULAR MEETING OF THE BOARD OF EDUCATION
August 20, 2012
New Trier Township High School
7 Happ Road, Room C234
Northfield, IL 60093**

A **Regular Meeting** of the Board of Education of New Trier Township High School District 203, Cook County, Illinois was held at New Trier High School – Northfield Campus, 7 Happ Road, Room C234 on Monday, August 20, 2012 at 6:30 p.m.

Members Present

Mr. Alan R. Dolinko, President
Mr. F. Malcolm Harris, Vice President
Ms. Carol F. Ducommun
Mr. Peter Fischer
Ms. Lori Goldstein
Mr. John Myefski
Mr. Patrick O'Donoghue

Administrators Present

Dr. Linda L. Yonke, Superintendent
Mr. Donald Goers, Associate Superintendent
Mr. Timothy Hayes, Assistant Superintendent
for Student Services
Dr. Timothy Dohrer, Principal – Winnetka Campus
Mr. Paul Waechtler, Principal – Northfield Campus

Also Present

Ms. Niki Dizon, Director of Communications; Mr. George Sanders, Director of Human Resources; Ms. Ellen Ambuehl, Director of Special Education; Mr. Christopher Johnson, Director of Technology; Mr. Matt Ottaviano, Assistant Principal, Winnetka Campus; Mrs. Linda Knier, Director of Academic Services; Ms. Denise Hibbard, Assistant Principal, Northfield Campus; Mr. Christopher Wildman, Director of Business Services; Ms. Athena Arvanitis, Director of Student Life; Mr. Terry Phillips, Mathematics Department, NTEA President; Mr. Erik Saszik, Mathematics Department, NTEA President-Elect; Ms. Elizabeth Blodgett, Business Services, NTESPA President; Mr. Dave Conway, Co-Director of Physical Plant Services, Northfield; Mr. Steve Linke, Co-Director of Physical Plant Services, Winnetka; Mr. John Cadwell, English Department Chair; Mr. Steve Viktora, Mathematics Department Chair; Mr. John Gilchrist, Kinetic Wellness Department Chair; Mr. Gerry Munley, Science Department Chair; Ms. Judy Macnab, Library Department Chair; Mr. Todd Bowen, Modern & Classical Languages Department Chair; Ms. Kristi Fischer, Business Education Department Chair; Mr. Eric Duffett, Business Department; Mr. David Noskin, English Department; Mr. Eric Stewart, English Department; Mr. Andrew Milne, Kinetic Wellness Department; Ms. Lucy Riner, Kinetic Wellness Department; Ms. Cindy Cardoza, Mathematics Department; Mr. Bradley Kuklis, Mathematics Department; Ms. Shanna Kwall, Mathematics Department; Ms. Lory Leon, Mathematics Department; Ms. Laura Smith, Mathematics Department; Ms. Tina Huang, Modern & Classical Languages Department; Ms. Loyola Pasiewicz, Science Department; Mr. Joseph Rogalski, Science Department; Ms. Onnie Scheyer and members of the community.

I. CALL TO ORDER – 6:30 p.m.

Mr. Dolinko called the Regular Meeting of the Board of Education to Order at 6:31 p.m. Roll call was taken. All members were present. Mr. Dolinko asked for a motion to move to Closed Session. Mr. Fischer moved and Mr. Harris seconded the motion that the Board move to closed session for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity; to discuss collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; and for the setting of a price for sale or lease of property owned by the District. Upon a roll call vote being taken, the members voted as follows:

AYE: Mr. Fischer, Ms. Goldstein, Mr. Harris, Mr. Myefski, Mr. O'Donoghue, Ms. Ducommun, Mr. Dolinko,

NAY: None

The motion passed.

Adjournment to Closed Session – 6:33 p.m.

II. Closed Session – Room A201A

The Closed Session meeting adjourned at 7:30 p.m.

BUSINESS MEETING

III. Reconvene to Open Session — C234

Mr. Alan Dolinko reconvened the meeting; calling to order the open session meeting of the Board of Education in Room C234 at 7:38 p.m. Mr. Dolinko welcomed those in attendances, stating that the Board had been in Closed Session earlier in the evening. Roll call was taken and all Board members were present. Mr. Dolinko noted that if anyone wished to address the Board, he or she needed to fill out a Communications Request Form found on the table at the back of the room and pass it up to the Board table.

IV. Minutes

Mr. Dolinko requested a motion to approve the minutes of the July meetings. Mr. Fischer moved and Mr. Myefski seconded the motion to approve minutes of the Special Meeting of the Board of Education on July 16, 2012, open session and the Regular Meeting of July 16, 2012, open and closed sessions. Upon a roll call vote being taken, the members voted as follows:

AYE: Mr. Harris, Mr. Myefski, Mr. O’Donoghue, Ms. Ducommun, Mr. Fischer, Ms. Goldstein, Mr. Dolinko

NAY: None

The motion passed.

V. Communications

Mr. Dolinko invited members of the Community to share their comments with the Board. No one came forward to speak.

VI. Special Orders of Business

Dr. Yonke prefaced the campus reports noting that today was the Opening Institute Day for faculty and staff with a morning session and departmental meetings in the afternoon.

A. Report from Campus Principals, Assistant Superintendents & Associate Superintendent

Mr. Paul Waechtler, Principal of the Northfield Campus, shared the excitement of the freshman campus. He noted that all were looking forward to the first day of school on Wednesday. Also of significant interest is the stadium turf project. The stadium field has already been used by students and practice teams with very positive reviews received. Mr. Waechtler reported the freshman enrollment to be greater than anticipated; 1034 students have registered with more registrations coming in over the next couple of days. Fall sports have started with eager freshman participation.

Dr. Timothy Dohrer, Principal of the Winnetka Campus, also discussed the fall sports season, noting Fall Sports Picture Day was last Saturday. Student writers and directors have been very busy over the summer getting ready for the Lagniappe/Potpourri student variety show. The first campus staff meetings occur tomorrow, August 21. Dr. Dohrer reviewed the first days of school, noting the shortened schedules for freshman and sophomores and forty minute advisory meetings for juniors and seniors on Wednesday. Wednesday will also have the first Sophomore Assembly at the end of the day in the Gaffney Auditorium. Students will be welcomed by the Winnetka Principals, Adviser Chairs, Student Government, and Student Activities and will conclude with a spirit pep rally. Thursday will be a full regular day of school.

Mr. Timothy Hayes, Assistant Superintendent for Student Services, agreed that there is excitement about the start of school, noting the planning from the previous year and the anticipation of what is to come next. Adviser training has been taking place as well as adviser meetings and picnics with their students. He feels the year is ready to “launch”.

Mr. Paul Sally, Assistant Superintendent for Curriculum and Instruction, was not present as he was ill. Dr.

Yonke noted that she and Mr. Sally have been working on the Teacher Supervision Evaluation Committee. Dr. Yonke also reported that due to the higher enrollment, adjustments have been made to the Master Schedule to accommodate the increase in class size. Enrollment projections were predicting 30-35 fewer students than last year, but the enrollment is higher by about 45 students.

Mr. Don Goers reported on the three FOIA requests received since the last Regular Board of Education meeting. All three were commercial requests. Two of the requests were seeking student personal information and were denied and the last asked for staff directories. Through further conversations, the third request was rescinded. There are currently no open FOIA requests.

Dr. Yonke noted that the dedication of the new Stadium Turf Field will take place on August 31 during the first Home Varsity Football game at half-time.

B. Introduction of New Teachers

Mr. George Sanders, Director of Human Resources, introduced fourteen new teachers (thirteen were present) to New Trier, eleven of whom will be full time teachers and three of whom will be part time. Their academic credentials include 2 doctorates, 7 masters, and 5 bachelor degrees from international and national universities and one New Trier graduate. Mr. Sanders invited the Department Chairs to introduce their new staff and welcome them to New Trier. The 2012-2013 new teachers include Eric Duffett, David Noskin, Eric Stewart, Andrew Milne, Lucy Riner, Cindy Cardoza, Bradley Kuklis, Shanna Kwall, Lory Leon, Laura Smith, Tina Huang, Joel Morris, Loyola Pasiewicz, and Joseph Rogalski.

C. PPS Presentation

Dr. Linda Yonke introduced the Co-Directors of the Physical Plant Services Department – Mr. Dave Conway for the Northfield Campus and Mr. Steve Linke for the Winnetka Campus. Both gentlemen presented their backgrounds with the District, which spanned a combined forty-four years. They also gave an overview of the staff structure of their department, including the various staff responsibilities and the recent summer projects. Dr. Dohrer introduced a video that was produced by New Trier 2012 graduate Mickey Borushek. The “PPS” documentary video was part of Mr. Borushek’s Senior Project last spring. He interviewed numerous PPS staff and New Trier students on the many jobs performed by the physical plant services staff. The footage presented showed students the extra work created by students not cleaning up after themselves. The video was played for the faculty and staff on the opening Institute Day, and Dr. Yonke noted the plan to share it with students during their adviser room periods. Student appreciation and responsibility is highlighted in the video as well as the pride of the PPS staff on their jobs well done. Dr. Yonke thanked both Steve Linke and Dave Conway for their specific work and oversight on the summer projects – the turf field at Northfield and the Gates Gym windows at Winnetka. Mr. Don Goers noted and confirmed the progress of the stadium turf field and the stadium plaza. Board members shared their appreciation for the PPS staff and applauded the video. Mr. Fischer encouraged its inclusion on the school website.

VII. Administrative Items

Agenda Item VII.D. was presented at this time.

A. July Financial Reports

Mr. Don Goers presented the July Financial Reports which are the first reports for the new fiscal year. The reports include Cash Flow Statements as well as the list of Investments. He noted that tax revenues are on schedule which is a pleasant surprise. Mr. Goers responded to Board members’ comments and questions.

B. Public Hearing on 2012-2013 Final Budget

Mr. Dolinko opened the Public Hearing on the 2012-2013 Final Budget. He indicated that Mr. Don Goers would present the Final Budget, and that there would then be time for public comment. The Board would then participate in an open discussion, after which the Public Hearing would be closed. Mr. Goers began by noting there was little change from the Tentative Budget that was presented at the July 16, 2012 Board meeting, which was placed on public display for the required thirty days. Mr. Goers highlighted key details of the budget on both the revenue and expenditure sides noting important variables such as enrollment and its impact. He reviewed the Executive Summary showing the Operating Budget by Fund, the sources of

revenue, the Education Fund by program, the Operating Fund Expense by type, the comparison to the prior fiscal year, the Summary of Cash Transactions and the Historical Summary of Projected Revenues & Expenditures.

Mr. Dolinko invited members of the audience to address the Board with comments or questions on the Final Budget. Ms. Gail Saunders requested a copy of Mr. Goers report as she is a newspaper reporter. There were no further questions or comments by the public. Board discussion followed with members commending Mr. Goers on a solid, conservative budget. The Board also discussed the issues of enrollment fluctuations, demographic projections, demographic changes, teacher/student ratios, and pension reform. Mr. Goers and Dr. Yonke responded to Board members' questions. A concern was expressed that we closely monitor the enrollment at the same time that we watch expenditures closely. . There was Board consensus that the District is providing the best education within a reasonable, balanced budget, and that there continues to be watchful stewardship of expenditures while being sensitive to cost and the district's exceptionally high standards for education. Mr. Dolinko closed the discussion after every Board member had spoken and asked for a motion to close the Public Hearing. Mr. Myefski moved that the Board close the Public Hearing on the 2012-2013 Final Budget. Mr. Harris seconded the motion. Upon a roll call vote being taken, the members voted as follows:

AYE: Mr. O'Donoghue, Ms. Ducommun, Mr. Fischer, Ms. Goldstein, Mr. Harris, Mr. Myefski,
Mr. Dolinko

NAY: None

The motion passed.

C. Approval of 2012-2013 Final Budget

Mr. Dolinko asked if there was any further discussion of the Budget. There being none, Mr. Fischer moved and Ms. Ducommun seconded the motion that the Board approve the Resolution Setting the Fiscal Year and Adopting the 2012-2013 Budget, the Certificate of Revenue for the 2012-2013 Budget, and the School District Budget Form. Upon a roll call vote being taken, the members voted as follows:

AYE: Ms. Ducommun, Mr. Fischer, Ms. Goldstein, Mr. Harris, Mr. Myefski, Mr. O'Donoghue,
Mr. Dolinko

NAY: None

The motion passed.

D. Approval of Change Order – Gates Window Project

Mr. Don Goers reviewed the background of the April 2012 approval for repair of the Gates Windows, and the contract that was awarded to Auburn Corporation in April for \$339,556.00 with a \$10,000 contingency. These repairs were originally scheduled to be performed in 2009; however, due to the possibility of the referendum, the work was postponed until this time. After beginning the project, it became apparent that there was considerably greater deterioration and structural damage than anticipated in the masonry surrounding the windows. The Change Order is for \$72,000 for masonry work and \$33,000 for steel infrastructure for a total of \$112,000.00. The \$10,000 contingency brings the amount in excess of the budget to \$102,000. The new total contract amount is \$442,011 which is \$68,811 over the original budgeted amount of \$373,000 for the project. The District also had \$100,000 of Health Life Safety funds allocated for additional masonry work at the Gates Gym, which was scheduled to be completed by next summer. Because of the extensive masonry work now completed on this project, it would appear that only interior masonry work will be required at an anticipated budget of \$50,000 next year. The resultant \$50,000 budget reduction will be applied to the Gates Window Project, decreasing the overage to roughly \$20,000. Mr. Linke responded to Board members' comments and questions. Ms. Goldstein moved and Mr. Myefski seconded the motion that the Board approve the attached Change Order No. 1 in the amount of \$102,455 and that it be applied to our contract with Auburn Corporation as presented. Upon a roll call vote being taken, the members voted as follows:

AYE: Mr. Myefski, Mr. O'Donoghue, Ms. Ducommun, Mr. Fischer, Ms. Goldstein, Mr. Harris, Mr. Dolinko

NAY: None

The motion passed.

VIII. Consent Agenda

- Bill List for the Period July 1-31, 2012
- Personnel Report & Addendum

Mr. Dolinko asked if any Board member wished to remove any item for separate discussion. No one asked for discussion. Mr. Fischer moved that the Board approve the Consent Agenda items which include the Bill List for July 1-31, 2012 as presented and the Personnel Report with the attached Compensation Reports and the Addendum as presented. Mr. Harris seconded the motion. Upon a roll call vote being taken, the members voted as follows:

AYE: Mr. Fischer, Ms. Goldstein, Mr. Harris, Mr. Myefski, Mr. O'Donoghue, Ms. Ducommun, Mr. Dolinko

NAY: None

The motion passed.

IX. Board Member Reports

Mr. Fischer reported on the Foundation's Annual Benefit Golf Outing which will occur at Westmoreland Country Club on September 10. There is still time to sign up to golf and/or attend the dinner.

Ms. Ducommun noted the first meeting for the Parent's Association is on September 12.

Mr. O'Donoghue (and four other Board members) attended the Opening Institute Day for all staff and faculty. He also reported on the progress of the Turf Field Project. The field is currently being striped as the ticket booth and brick plaza are under construction.

X. Board Members' Calendar of Events

- Calendar of Events

Dr. Yonke noted that the first day of student attendance is Wednesday, August 22; the first meeting of the year for the Foundation is the following Wednesday, August 29, which is also the day of the NSSSED meeting. The dedication of the Stadium Field will be on August 31 at the first home football game of the season; Labor Day is September 3; the New Trier Education Foundation Golf Outing is on September 10; Rosh Hashanah is on September 17 and the next Regular meeting for the Board of Education is on Tuesday, September 18.

- Board Members' Request for Staff Research and Future Agenda Items
There were no requests for staff research or agenda items.

XI. ADJOURNMENT

Ms. Ducommun moved that the Board adjourn the open meeting. Mr. Harris seconded the motion. Upon a voice vote being taken, all members indicated they were in favor of adjournment.

The meeting adjourned at 9:41 p.m.

Respectfully submitted,

Lou Anne Kelly, Secretary

Alan R. Dolinko, President