

**NEW TRIER TOWNSHIP HIGH SCHOOL DISTRICT 203  
REGULAR MEETING OF THE BOARD OF EDUCATION  
December 17, 2012  
New Trier Township High School  
7 Happ Road, Room C234  
Northfield, IL 60093**

A **Regular Meeting** of the Board of Education of New Trier Township High School District 203, Cook County, Illinois was held at New Trier High School – Northfield Campus, 7 Happ Road, Room C234 on Monday, December 17, 2012 at 7:30 p.m.

**Members Present**

Mr. Alan R. Dolinko, President  
Mr. F. Malcolm Harris, Vice President  
Ms. Carol F. Ducommun  
Mr. Peter Fischer  
Ms. Lori Goldstein  
Mr. John Myefski  
Mr. Patrick O'Donoghue

**Administrators Present**

Dr. Linda L. Yonke, Superintendent  
Mr. Donald Goers, Associate Superintendent  
Mr. Timothy Hayes, Assistant Superintendent  
for Student Services  
Mr. Paul Sally, Assistant Superintendent for  
Curriculum & Instruction  
Dr. Timothy Dohrer, Principal – Winnetka Campus  
Mr. Paul Waechtler, Principal – Northfield Campus

**Also Present**

Ms. Niki Dizon, Director of Communications; Mr. George Sanders, Director of Human Resources; Ms. Ellen Ambuehl, Director of Special Education; Mr. Christopher Johnson, Director of Technology; Mr. Matt Ottaviano, Assistant Principal, Winnetka Campus; Mrs. Linda Knier, Director of Academic Services; Ms. Denise Hibbard, Assistant Principal, Northfield Campus; Ms. Katherine Schindler, Assistant Principal for Student Services, Winnetka Campus; Mr. Christopher Wildman, Director of Business Services; Ms. Elizabeth Blodgett, Co-President NTESPA; Mr. Terry Phillips, Mathematics Department, NTEA President; Mr. Erik Saszik, Mathematics Department; Ms. Judy Macnab, Library Department Chair; Mr. Marc Garneau, Business Education Department; Mr. Kerry Hall, Social Studies Department; Ms. Joan Liess, Health Services Department; Mr. Jim Burnside, Science Department; Ms. Lori Starck-King, Coordinator, Modern & Classical Languages Department; Mr. Wes Molyneaux, Science Department; Mr. Richard Dreis, Mathematics Department; Mr. Matt Sloan, Science Department; Mr. John George & Ms. Katie Barry, McGladrey; Mr. Harry Secaras, President, New Trier Education Foundation; Ms. Marianne Breen, Director, New Trier Education Foundation; Ms. Chris Bell, Security Department; Mr. Josh Wenger, Aramark; Mr. Steve Schering, *Pioneer Press*; members of the press and members of the community.

**BUSINESS MEETING**

**I. CALL TO ORDER – 7:30 p.m.**

Mr. Dolinko called the Regular Meeting of the Board of Education to Order at 7:43 p.m. Roll call was taken. All members were present.

**II. Closed Session – No Closed Session**

There was no Closed Session meeting this month.

**BUSINESS MEETING**

**III. Convene to Open Session – 7:30 p.m. – C234**

Mr. Dolinko called the meeting to order at 7:43 p.m. and welcomed those in attendances, stating the Board had been at the Fall Student/Staff Recognition Program earlier in the evening in the Cornog Auditorium, which caused a delay in the start of the regular meeting. He announced that if anyone wished to address the Board, he or she needed to fill out a yellow Communications Request Form found on the table at the back of the room and pass it up to the Board table. He also noted that there will be discussion on the tax levy and anyone wishing to speak about the levy is invited to do so at that time during the Public Hearing on the 2012 Tax Levy or also

during the time for the Public Hearing on two waivers from state mandate.

**IV. Minutes**

Mr. Dolinko requested a motion to approve the minutes of the November Regular meeting and the December 3 Special Workshop meeting. Mr. Fischer moved and Mr. Harris seconded the motion to approve minutes of the Regular Meeting of the Board of Education held on November 19, 2012, open and closed session and the Special Meeting of December 3, 2012 open session. Upon a roll call vote being taken, the members voted as follows:

AYE: Mr. Fischer, Ms. Goldstein, Mr. Harris, Mr. Myefski, Mr. O'Donoghue, Ms. Ducommun, Mr. Dolinko

NAY: None

The motion passed unanimously.

**V. Communications**

Mr. Dolinko invited members of the Community to share their comments with the Board. No one came forward to speak.

**VI. Special Orders of Business**

**A. Report from Campus Principals, Assistant Superintendents & Associate Superintendent**

Mr. Paul Waechtler, Principal of the Northfield Campus, noted recent current events which included the Names Program the week after Thanksgiving; the freshman/sophomore play *Working*; the annual canned food drive sponsored by Tri-Ship to benefit the Chicago Food Depository; the coat drive sponsored by Freshman Senate for Dulles School in Chicago; and the placement tests for next year's freshman class, which occurred on Saturday, December 1 and 8. The annual Holiday Luncheon for staff will take place Friday, December 21 with student choral entertainment. Mr. Waechtler also shared information regarding Bloomington High School, which visited New Trier and due to dwindling student population has chosen to consolidate their schools using the 1:3 model. Their leadership team eagerly met with New Trier leadership to help facilitate their transition.

Dr. Timothy Dohrer, Principal of the Winnetka Campus, highlighted the musical and performing arts events of the season which included the Jazz Ensemble and vocal jazz tomorrow; theatre productions *Working* and *Almost Maine*; and the Winter Music Festival which was yesterday in the Gates Gym. Dr. Dohrer also shared the student service activities also marking the canned food drive; the adopt-a-family with the Northwest University Settlement House; the seniors' Habitat for Humanity benefit show with Tom DeLuca; the Tri-Ship Christmas Tree Sales which provides funds to the New Trier Scholarship Fund; and the Make-A-Wish Foundation Silent Auction presented by the Business Department. First Semester exams will take place seven days after the Winter Break and the first semester ends on the second day after Martin Luther King Day.

Mr. Hayes, Assistant Superintendent for Student Services, reported on the presentation of the Profile Report to the incoming freshman parents on December 5 with Paul Sally. The evening provided good conversation on how the school works to support students in cooperation with parents. Mr. Hayes also noted recent weeks have offered time to reflect on goals for Student Services in the New Year.

Mr. Sally, Assistant Superintendent for Curriculum and Instruction, commented on the school visitors from Indiana and the suburban areas who came to see and understand the Mobile Learning Initiative. Mr. Sally was pleased with the positive responses from them and added that the feedback included affirmative notes on the students and staff of New Trier. Dr. Yonke echoed this as she had received similar comments in a letter from a superintendent from downstate Illinois.

Mr. Don Goers, Associate Superintendent, noted that a FOIA request was received asking for past flooding information. Mr. Goers noted that there have been two recent significant flooding issues resulting in approximately \$1,200,000 in insurance claims, not to mention annual flooding problems at the Winnetka Campus. A recent Village of Winnetka meeting indicated a future tunnel project in the area; however the

connection from the Winnetka Avenue/Green Bay Road viaduct to the east campus was not included in the original plan. Winnetka Physical Plant Director, Steve Linke, is following up on this issue with the Village. The FOIA request has been resolved and is closed out.

Mr. Dolinko reported that the Board had received correspondence on December 2 from Ranjana Khan regarding the India social service trip.

#### **B. Audit Report**

Mr. Don Goers introduced Mr. John George and Ms. Katie Barry of McGladrey, L.L.C., who performed the annual audit for the District. Included in the report is the Comprehensive Annual Financial Report. Mr. George reviewed the steps of the auditing process and timeline while Ms. Barry noted the highlights of the report. She noted that the Comprehensive Annual Financial Report (CAFR) once again earned the Certificate of Achievement for Excellence in Financial Reporting and the District was issued an unqualified, clean opinion, which means that everything audited is materially correct. Notably for the District, the fiscal year ended with the General Fund showing a \$3.5 million surplus. The Single Audit Report is mandated for a governmental agency that receives and/or expends over \$500,000 of Federal monies. This report looked specifically at the Special Education cluster. One material weakness was found in the internal controls and it was noted that management has a corrective action plan in place which will be reviewed with McGladrey after the calendar year end. Pension reform in Illinois will become a greater concern in the coming years, perhaps as early as 2016. The audit also included a review of the accounting estimates of the OPED obligation, property tax estimates and the fair value of investments. Mr. George added that the Annual Financial Report is a compilation of the audit information in a state format filed with the State Board. He also noted that the District was awarded the highest rank of 4.0 on its Financial Profile. Mr. Goers clarified the management changes with regard to the segregation of duties allowing for a checks and balance in the department to address the weakness in internal controls. The Audit Report and supporting documents will be added to the school website. Board discussion followed with Mr. Goers and Mr. George responding to members' questions. Mr. Dolinko asked for a motion to approve the Audit Reports. Mr. Fischer moved and Mr. Myefski seconded the motion that the Board accept the Comprehensive Annual Financial Report and other related reports for the fiscal year ended June 30, 2012. Upon a roll call vote being taken, the members voted as follows:

AYE: Ms. Goldstein, Mr. Harris, Mr. Myefski, Mr. O'Donoghue, Ms. Ducommun, Mr. Fischer, Mr. Dolinko

NAY: None

The motion passed unanimously.

#### **C. New Trier Education Foundation**

Mr. Harry Secaras, President of the New Trier Education Foundation, addressed the Board noting that his three year term is coming to an end. He thanked and acknowledged Dr. Yonke, the Administrators and Board members Mac Harris and Peter Fischer for their assistance with the Foundation's work and goals for the New Trier community. He cited that in 2011-2012, the Foundation awarded over \$42,000 in grants; fulfilled the obligations for the innovative classrooms at the Winnetka Campus and is instrumental in the renovations of the EPI Center at Winnetka. Over \$250,000 has been awarded by the Foundation in the last three years. Mr. Secaras also thanked Marianne Breen for her fine stewardship. Board members and Dr. Yonke responded with appreciation to Mr. Secaras for his leadership and Ms. Breen her commitment to New Trier.

#### **D. Demographic Trends & Enrollment Projections Report**

Dr. Yonke presented the report prepared by Dr. John Kasarda, demographer at the University of North Carolina. The report provides demographic information about the entire district, including New Trier High School and all of the elementary sender districts. Analysis of student enrollments, new housing trends and housing turnover supplies the data and information for the enrollment projections for the planning and budgeting for future years. Dr. Yonke noted the projection changes from the previous 2010 report and highlighted that the high school enrollment projections will remain stable at 4,000 until 2020-2021.

Housing turnover was cited as key in this. There are no new housing developments in the township. Dr. Yonke invited and responded to questions and comments from the Board members. Discussion followed on demographic trends, the housing market and interest rates.

**E. Public Hearing on 2012 Tax Levy**

Mr. Dolinko called the Public Hearing on the 2012 Tax Levy to order and outlined the proceeding to include a presentation by Don Goers, Associate Superintendent, followed by time for public comment, Board remarks and questions and finally a vote on the recommended Levy resolutions. Mr. Goers presented the recommended final 2012 Tax Levy of \$91,606,400, excluding the Debt Service Fund Levy, noting it is the same amount as the estimate discussed and approved at the October 15, 2012 Regular Board meeting. In addition, there will also be a resolution to abate a portion of the Debt Service for Alternate Revenue Bonds and a resolution to abate a portion of the standard supplement extension for the purposes of loss and collection from the tax levy for tax year 2012. Due to the tax cap, the 2012 Levy will likely be reduced to \$90,610,900 based on a new property estimate of \$20 million. The reduced levy represents a 3.4% increase over the 2011 Tax Extension. Mr. Goers also noted the inclusion of the Tax Levy Book, highlighting the graphs showing the decrease in the operating expenses per pupil and a summary of the historical projected revenues and expenditures which shows a surplus over the next five years based on the 2010 Kasarda Report. Mr. Dolinko invited members of the audience to comment on the 2012 Tax Levy in the public forum. No one came forward to speak. The Public Hearing continued on to Board comments and discussion. Board members shared their concerns on budgeting and issues with tax levies and tax caps. Pension reform, Health Care Reform and large capital needs are significant challenges in the not too distant future which will affect budgets and reserves. At the close of the discussion, Mr. Dolinko asked for a motion to adjourn the Public Hearing. Mr. Fischer moved and Mr. Harris seconded the motion to adjourn the Public Hearing on the 2012 Tax Levy. Upon a roll call vote being taken, the members voted as follows:

AYE: Mr. Harris, Mr. Myefski, Mr. O’Donoghue, Ms. Ducommun, Mr. Fischer, Ms. Goldstein, Mr. Dolinko

NAY: None

The motion passed unanimously.

Mr. Fischer moved and Ms. Goldstein seconded the motion that the Board approve the Resolution Levying Taxes for the Year 2012 in the amount of \$91,606,400 to be distributed as follows:

Educational Fund	\$79,697,000
Operations & Maintenance	7,145,400
Transportation	1,282,400
Municipal Retirement	1,462,000
Social Security	<u>2,019,000</u>
Total:	\$91,606,400

And that the Board approve the related resolutions, including the Resolution to abate a portion of the Debt Service Fund Levy and the Resolution to abate a portion of the loss and collection supplement. Mr. Myefski noted one amendment to the motion correcting the Educational Fund amount. Mr. Goers pointed out that the Educational Fund should be \$76,697,600, noting a typo in the written motion. The Levy distribution is as follows:

Educational Fund	\$79,697,600
Operations & Maintenance	7,145,400
Transportation	1,282,400
Municipal Retirement	1,462,000
Social Security	<u>2,019,000</u>
Total:	\$91,606,400

Mr. Fischer accepted the amendment correcting the typo and Ms. Goldstein seconded the corrected motion. Mr. Dolinko called for any further discussion. There being none, upon a roll call vote, the members voted as follows:

AYE: Mr. Mr. Myefski, Mr. O'Donoghue, Ms. Ducommun, Mr. Fischer, Ms. Goldstein, Mr. Harris, Mr. Dolinko

NAY: None

The motion passed unanimously.

#### **F. Mobile Learning Initiative Update**

Mr. Paul Sally, Assistant Superintendent for Curriculum and Instruction and Mr. Chris Johnson, Director of Technology, presented a report on the progress of the Mobile Learning Initiative.

The current assessment indicates the program is successful and in many areas exceeding initial expectations. New Trier has hosted open houses and presentations to visiting groups of administrators from both the local area and regionally. New Trier sender district schools and other local area high schools all anticipate an expansion of their mobile learning programs for next year. Interactions and discussions with other schools have greatly helped in developing and refining of our plans and program. The pilot program expanded this year to 650 students enrolled in a variety of classes in which the students received an iPad for use in the pilot classes, as well as in their regular classes. Key factors to their success include an emphasis on visual learning and presentation with instant recording, editing, and integration of audio and video; a wide range of easy-to-use apps; student access to the iPad in the classrooms of both pilot and non-pilot classes; improved student organization and management of work and learning; and efficient and timely feedback from teacher to student.

Mr. Johnson presented a video of testimonials from the students and teachers in the pilot program on their use of the iPads and their efficiencies and benefits. Using iPads outside of the pilot classes has allowed students to type papers for all their classes; use them in extracurricular activities; aid in communication with teachers, coaches, and college counselors; research topics of interest; take and edit photos and videos and organizing assignments for work in all classes.

While the pilot program is not completed, evaluation on its effectiveness has begun, with certain themes and trends emerging. Dr. Evangeline Pianfetti, a professor at the University of Illinois, College of Education has evaluated other mobile learning initiatives and is working with Mr. Johnson and Mr. Sally on the current assessment. Dr. Pianfetti observed classrooms, the iPad professional development sessions, the Technology Planning Committee, and the Mobile Learning Steering Committee as well as conducting focus groups and meeting with the pilot teachers. She addressed the Board, sharing her thoughts on the program and her observations as well as on the broader educational trends in K-12 and higher education. In summary she noted that 96% of teachers involved felt there was value added to the learning by the technology and 4 % admitted to having concerns. The teachers found the digital media was transforming their content and allowing more in-depth work. Other factors observed were that use of electronic communication fostered discussion and learning. The successes here are in part a reflection of the strong uniform vision of the mobile learning team, the technical support, the administration and the teachers. Dr. Pianfetti and Mr. Johnson opened the discussion for Board members comments and questions. Much conversation followed ending with Mr. Sally's preview of the Mobile Learning presentation at the January Regular Board meeting which will include more information on the pilot program's continuation.

#### **G. Public Hearing on Driver's Education Fee & Banked Time**

Mr. Dolinko called the Public Hearing to order on the Driver's Education Fee and Banked Time. He explained the public hearing procedure with a short presentation, followed by time for public comment, Board discussion, and finally, a vote on the proposal. Mr. Sally explained that the two waiver requests are both a continuation of current waivers received for the Driver's Education Fee and Banked Time that we hold through 2013-14. However, due to deadlines with the General Assembly, new requests need to be filed now. The first request is to keep the Driver's Education fee at \$500, which would allow for maintenance of the quality program we have now. The second renewal request seeks to waive the

requirement that minutes accumulate “between” the sessions for staff development. Since our staff development occurs on the consecutive “paired days,” we have no minutes “between” sessions. We do however, have more than enough minutes throughout the school year as our days are longer than the State requires. Mr. Dolinko invited those in the audience to come forward to speak on the two waivers. No one came forward. Questions and comments from Board members followed with Dr. Yonke and Mr. Sally responding to their queries. Mr. Myefski moved and Mr. O’Donoghue seconded the motion to close the Public Hearing on Driver’s Education Fees and Banked Time. Upon a roll call vote being taken, the members voted as follows:

AYE: Mr. O’Donoghue, Ms. Ducommun, Mr. Fischer, Ms. Goldstein, Mr. Harris, Mr. Myefski  
Mr. Dolinko

NAY: None

The motion passed unanimously.

Mr. Myefski moved and Mr. Fischer seconded the motion that the Board approve to waive Section 27-23 of the Illinois School Code (105 ILCS 5/27-23) and approve to waive Illinois Section 18-8.05(F) (2) (d) (2) of the School Code 105 ILCS 5/18-8.05. Upon a roll call vote being taken, the members voted as follows:

AYE: Ms. Ducommun, Mr. Fischer, Ms. Goldstein, Mr. Harris, Mr. Myefski, Mr. O’Donoghue,  
Mr. Dolinko

NAY: None

The motion passed unanimously.

## **VII. Administrative Items**

### **A. November 2012 Financial Reports**

Mr. Don Goers presented the Financial Reports for November, noting that more extensive reports and information will be available in December and January. He stated there was nothing unusual for the month of November. Mr. Dolinko invited questions and comments from the Board. There were no questions posed.

### **B. Contract Extension – Auditors**

Mr. Goers reviewed that the three year contract with McGladrey LLP, the District’s auditing firm, has expired with their services for the fiscal year ending June 30, 2012. He noted the excellent job they have performed for the District and for continuity purposes, recommended accepting a three year extension with them. McGladrey proposed this extension at an increased cost of 2% per year. Mr. Goers responded to Board members questions. Mr. Myefski moved and Ms. Goldstein seconded the motion that the Board accept the three year extension for auditing the District’s comprehensive financial statements with McGladrey LLP at the fees proposed. Upon a roll call vote being taken, the members voted as follows:

AYE: Mr. Fischer, Ms. Goldstein, Mr. Harris, Mr. Myefski, Mr. O’Donoghue, Ms. Ducommun,  
Mr. Dolinko

NAY: None

The motion passed unanimously.

## **VIII. Consent Agenda**

- Bill List for the Period November 1-30, 2012
- Personnel Report
- A Resolution Supporting Governmental Self-Insurance Pooling
- Intervene on Property Tax Appeal

Mr. Dolinko asked if any Board member wished to remove any item for separate discussion. Ms. Ducommun requested that the Bill List be pulled for discussion. Mr. Fisher moved that the Board approve the Consent Agenda items which include the Personnel Report as presented, and the Resolution Supporting Governmental Self-Insurance Pooling and the Intervention on a Property Tax Appeal. Mr. Harris seconded the motion. Upon a roll call vote being taken, the members voted as follows:

AYE: Ms. Goldstein, Mr. Harris, Mr. Myefski, Mr. O'Donoghue, Ms. Ducommun, Mr. Fischer  
Mr. Dolinko

NAY: None

The motion passed unanimously.

Ms. Ducommun inquired about the concrete repairs on the Capital Projects list, which included a note stating "Significant increase in scope due to unforeseen conditions". Mr. Goers responded, noting this was at the Northfield campus and regarded deteriorating sidewalks which had to be addressed for safety measures. Mr. Myefski noted this is typical of concrete work, where the extent of the repair is unknown until work begins. Discussion continued and moved to include budgeting questions on technology in light of the use of iPads in the pilot program. Mr. Johnson responded that the budget was adjusted with this consideration in mind. Ms. Ducommun moved to approve the Bill List of November 1-30, 2012. Mr. Harris seconded the motion. Upon a roll call vote being taken, the members voted as follows:

AYE: Mr. Harris, Mr. Myefski, Mr. O'Donoghue, Ms. Ducommun, Mr. Fischer, Ms. Goldstein,  
Mr. Dolinko

NAY: None

The motion passed unanimously.

## **IX. Board Member Reports**

Mr. Fischer noted the earlier report from the *New Trier Education Foundation* and that the next meeting is Wednesday night. He also reported on the recent meeting of the *All School Forum* which included a Project Lead the Way presentation on the engineering program. The fascinating program is growing in popularity with discussions on adding levels, balancing the work load, and encouraging a more even gender balance. Conversation followed on ways of addressing the amount of work and changes to the program on both campuses.

Ms. Goldstein stated that the *NSSSED* did not meet in December. The *Fine Arts Association* Board is working with the Arts Council to fund part of the renovations for the lobbies of the Gaffney and Cornog Auditoriums and the B Building Gallery at Northfield. Tickets are on sale now for the February 2 Jazz Concert with the Count Basie Orchestra. The Parent Committee of the *Ethical Conduct and Global Citizenship* committee (ECGC) held an evening meeting on November 27 that included a round table discussion facilitated by Kris Schmitt on helping kids with the pressures of social events. Ms. Goldstein also noted to save the date of January 17 for speaker Robert Brooks.

Ms. Ducommun reported for the *Parents Association* discussions at their last meeting which included notice that donations were down from the previous year, but were expected to increase as the year goes on; the Association continues to explore online directories; they hosted Pie Day at both campuses by providing pie for staff on the last day before the Thanksgiving break; and the plans to provide exam breakfasts to students and considering name changes of the program to "exam breakfast brain booster snacks". Ms. Ducommun noted some discussions inquired if the school cafeteria lunches had improved in quality over last year. Dr. Dohrer mentioned that an Open Forum is scheduled on Wednesday for students to share their comments about the food service. Mr. Goers stated Aramark executives will present an update report to Board members at the January or February Regular meeting.

Mr. Harris noted that the *Booster Club* did not meet however; they did make their first payment of \$200,000 toward the Turf Field Project.

Mr. O'Donoghue suggested that the *Food Service Committee* needs to start up again. News from the *Technology Committee* was covered by the Mobile Learning report.

Mr. Dolinko did not have any committee reports to share.

**X. Board Members' Calendar of Events**

- Calendar of Events

Dr. Yonke reviewed upcoming events which included the New Trier Education Foundation meeting on Wednesday, December 19; the New Trier vs. Evanston Basketball Game on Thursday, December 20; the High Five Choir performance of their Holiday Sing-a-Long on Friday, December 21 in the Gaffney Auditorium; the two week Winter Break for students and teachers. Some Administrators will be in the office during break, which will be open three days of each week. School resumes on Monday, January 7, with a full week of school before semester exams begin on January 16, 17 and 18. Academic Life will take place on January 9, 10 and 15. The next Board of Education Regular meeting is on Tuesday, January 22. The Facilities Committee meeting for December 19 has been rescheduled for January 9.

Dr. Yonke addressed the Board and the audience on the news of the tragedy at Sandy Hook Elementary School in Newtown, Connecticut. She expressed the universal sadness of the events, while acknowledging the dilemma of balancing our open society with the need for security. Dr. Yonke announced that she will commission a Safety Committee, similar in scope and modeled on the Parking & Traffic Committee. This committee will objectively look at security and safety measures around both campuses currently in place, making recommendations where needed. While we have and will continue to work with the Police Department, campus security is the highest priority. Board discussion followed on this issue.

- Board Members' Request for Staff Research and Future Agenda Items

Mr. Dolinko asked if any member had requests for staff research or future agenda items. Ms. Ducommun asked for an assessment of international travel for students. She would like it to include the number of students and staff on the trips; the type of emergency preparations, with insurance; the type of evacuation procedures in place if any medical or political emergencies should occur; and is the extent of the school's liability for international travel. Board members agreed to formally request this information which will be presented upon completion as a report back to the Board.

**XI. ADJOURNMENT**

Mr. Dolinko requested a motion to adjourn. Mr. O'Donoghue moved that the Board adjourn the open meeting. Ms. Goldstein seconded the motion. Upon a voice vote being taken, all members indicated they were in favor.

The meeting adjourned at 10:31 p.m.

Respectfully submitted,

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Lou Anne Kelly, Secretary

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Alan R. Dolinko, President