

NEW TRIER TOWNSHIP HIGH SCHOOL DISTRICT 203
REGULAR MEETING OF THE BOARD OF EDUCATION
October 21, 2013
New Trier Township High School
7 Happ Road, Room C234
Northfield, IL 60093

A **Regular Meeting** of the Board of Education of New Trier Township High School District 203, Cook County, Illinois was held at New Trier High School – Northfield Campus, 7 Happ Road, Room C234 on Monday, October 21, 2013 at 6:30 p.m.

Members Present

Mr. Alan R. Dolinko, President
Mr. F. Malcolm Harris, Vice President
(arrived at 8:45 p.m.)
Mr. Peter Fischer
Ms. Lori Goldstein
Mr. John Myefski
Mr. Greg Robitaille

Administrators Present

Dr. Linda L. Yonke, Superintendent
Ms. Cheryl Witham, Assistant Superintendent
for Finance & Operations
Mr. Timothy Hayes, Assistant Superintendent
for Student Services
Mr. Paul Sally, Assistant Superintendent
for Curriculum & Instruction
Ms. Denise Hibbard, Principal – Winnetka Campus
Mr. Paul Waechtler, Principal – Northfield Campus

Members Absent

Mr. Patrick O’Donoghue
Mr. Mac Harris *(arrived at 8:45 p.m.)*

Also Present

Ms. Niki Dizon, Director of Communications; Mr. George Sanders, Director of Human Resources; Ms. Ellen Ambuehl, Director of Special Education; Mr. Matt Ottaviano, Assistant Principal, Winnetka Campus; Mrs. Linda Knier, Director of Academic Services; Mr. Peter Tragos, Assistant Principal, Northfield Campus; Ms. Katherine Schindler, Assistant Principal, Student Services, Winnetka Campus; Mr. Christopher Johnson, Director of Technology; Ms. Athena Arvanitis, Director of Student Life; Mr. Randy Oberembt, Athletic Director; Mr. Jason Boumstein, Applied Arts Department Chair; Mr. Gerry Munley, Science Department Chair; Mr. Todd Bowen, Modern and Classical Languages Department Chair; Mr. William Loris, Science Department; Mr. John Miller, Science Department; Mr. Dave Conway, Plant Operations Manager for Northfield Campus; Mr. Steve Linke, Plant Operations Manager for Winnetka Campus; Mr. Erik Saszik, Mathematics Department, NTEA President; Ms. Judy Macnab, Library Department Chair; Mr. Peter Collins, Kinetic Wellness Department Coordinator; Ms. Christine Bell, Security Department Chair; Mr. Josh Wenger, ARAMARK Food Service Director; Mr. Steve Schering, PioneerLocal.com and additional members of the faculty, press and community.

BUSINESS MEETING

I. CALL TO ORDER – 6:30 p.m.

Mr. Dolinko called the Regular Meeting of the Board of Education to order at 6:35 p.m. Roll call was taken. Mr. Harris and Mr. O’Donoghue were absent. Mr. Dolinko asked for a motion to move to Closed Session. Mr. Fischer moved and Mr. Myefski seconded the motion that the Board adjourn to closed session for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity; and to discuss the collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. Upon a roll call vote being taken, the members voted as follows:

AYE: Ms. Goldstein, Mr. Myefski, Mr. Robitaille, Mr. Fischer, Mr. Dolinko

NAY: None

ABSENT: Mr. Harris, Mr. O’Donoghue

The motion passed.

Adjournment to Closed Session – 6:37 p.m.

II. Closed Session – 6:30pm — A201A

The Closed Session meeting adjourned at 7:30 p.m.

BUSINESS MEETING

III. Re-Convene to Open Session – 7:30 p.m. – C234

Mr. Dolinko reconvened the meeting to order at 7:38 p.m. and welcomed those in attendance. Roll call was taken. Mr. O’Donoghue and Mr. Harris were absent. Mr. Dolinko noted that the Board has returned from a closed session. He announced that if anyone wished to address the Board during the Citizen’s Comments part of the agenda, he or she needed to fill out a yellow Communications Request Form found on the table at the back of the room and pass it up to the Board table.

IV. Minutes

Mr. Dolinko requested a motion to approve the minutes of the September Regular meeting. Mr. Fischer moved and Mr. Myefski seconded the motion to approve minutes of the Regular Meeting of the Board of Education held on September 16, 2013, open session and closed session and the Special Meeting of the Board of Education on September 30, 2013, open and closed session. Mr. Dolinko asked if there were any further comments or corrections to the minutes. He added that he had a correction to the minutes of the Special Meeting on September 30. His correction noted the addition of the word “operating” to the last sentence of the paragraph for the Presentation on the Tentative Agreement. The correction should read, “*The Board anticipates being able to run balanced operating budgets for at least the next five years.*” Mr. Dolinko asked fellow Board members if they would accept that correction to the minutes. The Board agreed with the change. Upon a roll call vote being taken, the members voted as follows:

AYE: Mr. Myefski, Mr. Robitaille, Mr. Fischer, Ms. Goldstein, Mr. Dolinko

NAY: None

ABSENT: Mr. Harris, Mr. O’Donoghue

The motion passed.

V. Communications

Mr. Dolinko invited members of the Community to share their comments with the Board. No one came forward to address the Board.

VI. Special Orders of Business

A. Report from Campus Principals, Assistant Superintendents & Associate Superintendent

Mr. Paul Waechtler, Principal of the Northfield Campus, shared information on events at the freshman campus, which included the mailing of the first Interim Reports on Oct. 4; a successful Freshman Mixer Dance; a successful and productive “Freshman-Go-To-School Night” with very positive feedback from parents and staff; and anticipation of the end of the first quarter on November 1. Mr. Waechtler also noted the opportunity for meeting with Rick Weissbourd of the Harvard Graduate School of Education who was attending a FAN event. Mr. Weissbourd asked to share his research with New Trier Leaders.

Ms. Denise Hibbard, Principal of the Winnetka Campus, thanked Jim Conroy, Chair of the Post High School Counseling Department for his assistance in providing annual alumni tours. This past weekend was the reunion of the Class of 1963. Ms. Hibbard shared an encounter she had with an alumna inquiring about our exchange program. She was an exchange student from Australia when she spent a year at New Trier. The alumna noted it was a transformative year and she is ever grateful for her time spent here. Mary Clare King, noted scientist alumna, also visited this fall. She was unable to attend the Alumni Dinner last spring, when she was named to the Alumni Hall of Honor. Ms. Hibbard also noted that New Trier was selected with four other area high achieving schools for an annual School Leaders Conference on October fourth. Ms. Hibbard thanked Niki Dizon for organizing the presentations by students, faculty, and administrators on Mobile Learning, IGSS, the Advisor Program, and Senior Project for the visiting conference leaders. They were very impressed with the helpful and interesting presentations from our school leaders. Ms. Hibbard also reported on the well-attended Homecoming Dance and the highlights from our athletic teams, which included news that Boys Golf placed 2nd in state while the girls placed 4th.

Mr. Tim Hayes, Assistant Superintendent for Student Services, highlighted a recent panel discussion he participated in with Tiffany Meyers and Kris Schmidt on Social and Emotional Learning to inform parents of the supports in place for mental health at school and in the community. Mr. Richard Weissbourd will be presenting here and at Central School on Thursday at 7:00 p.m. on “Raising happy, high achieving and moral kids.” Another speaker at the Cornog on November 12 will be Dan Siegel: “Brainstorm – How Parents can support the Power and Purpose of the Teenage Brain.” And lastly, Daniel Goleman will speak on November 19 at the Cornog on Emotional Intelligence and How to Focus. All of these talks are sponsored by FAN. The ECGC Parent Association also sponsored Dan Siegel on November 12.

Mr. Paul Sally, Assistant Superintendent for Curriculum and Instruction, reported on the testing day which was Wednesday, October 16. Sophomores took the PLAN test and all the juniors took the PSAT. Juniors will have an opportunity to take a practice ACT test in January. Mr. Sally thanked Linda Knier and Peg Stevens for coordinating the successful administration of testing for 2000 students. Freshmen were dismissed early at 12:45 p.m. and seniors were able to Drop-In with the Post High School Counseling Department for extra assistance in college and career counseling. Staff met with their Learning Cohorts in the afternoon.

Ms. Cheryl Witham, Assistant Superintendent for Finance and Operations, noted there were two FOIA requests received since the last regular Board of Education meeting. The first inquired about the new teachers’ contract and the second requested information on the 2010 and 1953 referenda. The first has been answered and the second should be completed tomorrow.

B. Synthetic Turf Fields Usage & Rentals Update Report

Mr. Randy Oberembt, Athletic Director, reviewed the history of the Synthetic Turf Fields Project while specifically thanking Mr. Dave Conway, Physical Plant Manager of the Northfield Campus and Mr. Pete Collins, Kinetic Wellness Coordinator at the Northfield Campus for their assistance in the planning, design, installation, and usage of the new synthetic turf fields. Mr. Oberembt also thanked the Board of Education and the Booster Club for their follow through on the vision of the new synthetic turf fields. The Booster Club is raising \$1 million toward the \$3.3 million project. The field retained the name of “The Robert Naughton Field,” honoring the former New Trier Athletic Director and Football Coach at New Trier West. Mr. Oberembt also reviewed the research, the investigative process and the case for the playfields for Kinetic Wellness use, Intramural use, Inter-scholastic use, summer use and Community use. The report provides information on the revenue from rentals of the synthetic turf fields to both community groups and for-profit entities. Rates for feeder programs to the high school are set low but are higher for the for-profit groups. Annual usage estimates were projected at \$16,000. Actual revenue for the school year of 2012-13 was \$42,645.00. Mr. Oberembt again thanked the Booster Club for their support and responded to questions from Board members. Board discussion followed with conversation on appropriate rate schedules; the balance of community use over for profit use; the challenges of rental expansion; and rental fees covering the planned maintenance. Mr. Oberembt noted the field is wearing well and expected superior usage of the turf for its 12-15 years of expected life-span. Dr. Yonke commended the Booster Club for their vision on including a plaza and expressed a future desire for concessions and restrooms planning.

C. Class Size Report

Mr. Paul Sally presented the 2013-14 Class Size Report which includes information on the average class sizes of the departments with traditional classrooms and the distribution of class sizes within those departments; lists of specific sections that are larger than the target range (30 and over) or smaller than the target range (16 and under); the total enrollment by department, the average number of scheduled periods per day; and lastly, the total enrollments, FTEs, and average teacher loads in the non-traditional classroom areas. Mr. Sally highlighted key areas of the report noting the lower than expected enrollment this year, with 35 fewer students than the projected total in the 2012 Kasarda “B” Report. He reviewed some of the decisions involved in keeping specific classes either large or small, noting balancing and course offerings as important factors. Mr. Sally also commented on the slight increase in the average number of classes taken per student to 6.8. Board discussion followed. Dr. Yonke highlighted that the report shows almost all students are taking Math and Science all four years with 96% in Science and 95% in Math classes. She noted this is a significant increase in the last ten years that she has been with the District. Mr. Sally thanked Mr. Matt Ottaviano for his efforts in producing this informative report.

D. New Course Proposals

Mr. Paul Sally presented, for Board consideration, the proposed new courses and major course revisions

for the 2014-2015 school year. He reviewed the new Spanish course offerings which included AP Spanish Literature, Spanish 6, Intro to Spanish 3 in Summer School and major revisions to Spanish 5. The Project Lead the Way curriculum is introducing a new Digital Electronics course in the Applied Arts Department. The Kinetic Wellness Department will be offering Freshman Dance 1 to fulfill the KW freshman year requirement. The Science Department will offer AP Physics 1 & 2, which will be an AP option that replaces AP Physics B. It is an algebra-based physics course and is equivalent to a two-semester university algebraic physics course. Department Chairs Gerry Munley, Todd Bowen, Jason Boumstein, and Department Coordinator Pete Collins were present and available for questions from Board members. Dr. Yonke noted that these course proposals are not a voting item at this meeting. They will appear on the Board meeting agenda for approval in November. Board discussion followed on staffing issues and the welcomed changes of the course offerings.

E. 2014-2015 School Year Calendar

Dr. Yonke presented the 2014-2015 School Year Calendar to the Board for their approval. She noted that it is structured similarly to the current calendar, with the first day of student attendance on the Monday before Labor Day and Winter and Spring Break at approximately the same times. She did caution the Board that revisions may be needed due to the possible testing date changes with the state. Illinois is one of 19 states included in the PARCC Consortium in which grades 9, 10, and 11 will be tested in five sessions. The state is considering delaying the inclusion of high schools and there is some controversy as the test is not used for college admissions. Dr. Yonke also pointed out that the date for Commencement (May 31) has not been confirmed by Northwestern University. Mr. Fischer moved and Mr. Myefski seconded the motion that the Board approve the 2014-2015 School Year Calendar as presented. Upon a roll call vote being taken, the members voted as follows:

AYE: Mr. Robitaille, Mr. Fischer, Ms. Goldstein, Mr. Myefski, Mr. Harris, Mr. Dolinko

NAY: None

ABSENT: Mr. O'Donoghue

The motion passed.

F. Participation Report

Tim Hayes presented the annual Participation Report and noted that student participation in sports, performing arts, intramurals, and clubs continues to be strong at 82% overall. Participation levels increase up to 92% when including activities outside of New Trier. Tracking extracurricular participations was part of Strategic Planning with the intention of offering students many opportunities to be connected to the school. Mr. Hayes reviewed details of the report noting trends in Athletics, Intramurals, Student Activities and Performing Arts. He noted this year's current method of procuring data has been the most accurate and future reports will likely continue in the same way. Mr. Hayes invited questions or comments by the Board. Members were pleased with the report and requested an exploration of possible ways to reach the small percentage of students not otherwise engaged in extracurricular activities. Mr. Hayes noted that in his experience, New Trier has the largest extracurricular program in the state.

G. Architect Fees for ADA work

Ms. Cheryl Witham presented an overview of the ADA Projects as presented to the Board in the spring of 2013 based on a Facilities Steering Committee Recommendation. The original estimate for these projects did not include architectural fees or construction management costs. Since that time, it has been determined that the elevator project in the North Building at Winnetka would best be postponed until other major projects are addressed at Winnetka. Additionally, the refurbishing of the seating in the Cornog, a project already on the five year list, is more timely and cost effective to do with the ADA work, since some of the seats would be removed for the Cornog ADA project. Ms. Witham proposes to adjust the roject list by withdrawing the North building elevator and adding the Cornog seating, while also including the Architectural fees and Construction Management fees. The new estimated cost of the projects is \$4,233,200. Mr. Myefski moved that the Board approve the Perkins and Will Architectural and Engineering Services Proposal for ADA Modifications and renovations as presented. Ms. Goldstein seconded the motion. Upon a roll call vote being taken, the members voted as follows:

AYE: Mr. Fischer, Ms. Goldstein, Mr. Harris, Mr. Myefski, Mr. Robitaille, Mr. Dolinko

NAY: None

ABSENT: Mr. O'Donoghue

The motion passed.

H. Hanley Contract – Community Engagement

Ms. Niki Dizon, Director of Communications, presented a recommendation from the Community Engagement Committee to contract with the George K. Baum & Co. to assist the District in reaching out to the community regarding future improvements to the facilities at the Winnetka Campus. Ms. Dizon noted the clear directives from the community in the 2011 Community Survey, indicating great respect for the high school but expressing a wish for greater community engagement in a future project. Four firms were approached for proposals, two of which fit the needs of the school; however, Paul Hanley's firm stood out clearly as the best choice. Under his proposal, the George K. Baum & Co. (through Paul Hanley) would assist the District in creating a Citizen Task Force to study and shape the District's initial facilities plans; help organize public meetings to share those plans and gather input; assist in the creation of a District-wide mail survey and phone poll to gauge public support for those plans; and work on informational pieces with the District to make sure all taxpayers understand the plans and have a chance to express their views. Mr. Harris and Mr. Robitaille participated in the interviews and were in complete agreement on the choice of firms and the recommendation to the Board. Ms. Goldstein, a member of the Community Engagement Committee, also highly recommended this process for going forward on facility needs. Mr. Fischer moved and Mr. Robitaille seconded the motion that the Board approve the contract with George K. Baum & Co. / Paul Hanley for community engagement services related to a facilities improvement project. Upon a roll call vote being taken, the members voted as follows:

AYE: Ms. Goldstein, Mr. Harris, Mr. Myefski, Mr. Robitaille, Mr. Fischer, Mr. Dolinko

NAY: None

ABSENT: Mr. O'Donoghue

The motion passed.

VII. Administrative Items

A. Financial Reports for September 2013

Ms. Cheryl Witham presented a summary of the Financial Reports for September with expanded Quarterly Reports. The reports include Fiscal Year Cash Flow Statements for 2011-12, 2012-13 and 2013-14 as well as September's Financial Statement and Investment Reports. Ms. Witham highlighted the revenues of the September Financial Statement and the expenditures that included payroll. She reviewed the current investments, noting 43% of investments are with PMA, which are best for short term rates and 41% are invested with North Shore Community Bank, which offers better long term rates. She also noted the Budget Status Reports for revenues and expenditures and the New Trier Extension Report. Mr. Robitaille inquired if the Business Office would consider incorporating into the report a rolling six month average cash balance. He noted it is difficult to gauge trending over time without it. Ms. Witham agreed this could be taken up with the Finance Committee and discussed for future implementation.

B. Proposed 2013 Tax Levy

Ms. Witham presented the report on the 2013 Proposed Levy. She noted that in accordance with the Truth in Taxation Act, the Board of Education adopts an annual levy; approving it not less than 20 days prior to adoption. The District must give notice and hold a public hearing if the levy estimate is greater than a 5% increase over the prior year's tax extension. Historically, the Board has held a public hearing annually on the Levy and will again this year, even though the estimate is less than the 5% limit. The 2013 Tax Levy will primarily support the fiscal year 2014-2015 Budget. The Property Tax Extension Limitation Act, which is based on the lesser of the Consumer Price Index or 5%, will limit the actual levy extension. For the 2013 Levy, the CPI limitation is 1.7% (exclusive of new property adjustment). Also used in this calculation are the projected 2013 Equalized Assessed Valuation (EAV) and the amount of the new construction projected in 2013. This is a triennial reassessment year and since the economic downturn of 2008 and adjustment to the multiplier, there has been a decline in the EAV. This however will not impact our revenue as our District tax rate is well below the maximum. Ms. Witham has proposed the new Levy with three new property estimates, at \$20 million, \$50 million and at \$80 million. She noted that the long

term projections are placed modestly at \$20-25 million and at the same time, she suggested a place -holder of \$80 million. This allows the District to reap the benefits of any new property while not knowing exactly how much will actually occur. She estimates that it will probably fall around \$30 million. Ms. Witham recommends a Levy increase of 1.7% , plus new property of \$80 million ,which calculates to a total estimated levy of \$93,820,212. That is a 3.31% increase in the levy amount for New Trier, although individual homeowners will experience approximately the 1.7% increase depending on their reassessment. Ms. Witham noted that the Board needed to approve this Tentative 2013 Tax Levy and set the Public Hearing for December 16, 2013. Mr. Dolinko opened the floor to Board members for discussion. Mr. Myefski, noting it is difficult to project what will happen with new property, said he is comfortable with an \$80 million new property estimate. Mr. Fischer moved that the Board approve the 2013 Levy as presented and that a public hearing be held at the December 16, 2013 regularly scheduled Board meeting. Mr. Harris seconded the motion. Upon a roll call vote being taken, the members voted as follows:

AYE: Mr. Myefski, Mr. Robitaille, Mr. Fischer, Ms. Goldstein, Mr. Harris, Mr. Dolinko

NAY: None

ABSENT: Mr. O'Donoghue

The motion passed.

C. Board Policy Revisions – First Reading

Dr. Linda Yonke reviewed four policies which the Policy Committee, having met twice, is recommending to the Board for change or adoption. District 203 does not have a policy on Student Teachers. This new policy, 5-260, will formalize the District's practice of ensuring background checks for student teachers prior to their student teaching and gives the District final determination on student teacher placement. Policy 6-240 on Field Trips and Tours has changes that are recommended by the IASB policy service to include language specifying the District's position regarding trips that are led by New Trier employees but not sponsored or approved by the District. Policy 7-25 on Harassment, Sexual Harassment, Bullying, Teen Dating Violence and Hazing Prohibited now includes language stipulated by state law to include teen dating violence. Dr. Yonke lastly noted minor changes to Policy 8-20 on Community Use of School Facilities that included formatting changes; that fees are noted on our website and the District's right to cancel a previously scheduled use of school facilities. These additions and revisions are presented for a first reading. Any adjustments or changes requested by the Board will be incorporated and presented at the November Regular Board meeting as a second reading and for approval. Mr. Fischer and Mr. Harris are members of the Policy Committee. Board members posed questions to Dr. Yonke on field trips and tours, to which she responded.

VIII. Consent Agenda

- Bill List for the Period September 1-30, 2013
- Personnel Report and Addendum
- Illinois State Board of Education Maintenance Grant Application

Mr. Dolinko asked if any Board member wished to remove items of the Consent Agenda for separate discussion. There were no requests to remove items for open discussion. Mr. Dolinko requested a motion to approve the Consent Agenda. Mr. Fischer moved that the Board approve the Consent Agenda which includes the Bill List for the Period of September 1-30, 2013, the Personnel Report and Addendum and the Illinois State Board of Education Maintenance Grant Application as presented. Ms. Goldstein seconded the motion. Upon a roll call vote being taken, the members voted as follows:

AYE: Ms. Goldstein, Mr. Myefski, Mr. Harris, Mr. Robitaille, Mr. Fischer, Mr. Mr. Dolinko

NAY: None

ABSENT: Mr. O'Donoghue,

The motion passed.

IX. Board Member Reports

Mr. Fischer reported for the *New Trier Education Foundation* which celebrated the renovations to the EPI Center at the Winnetka Campus. The Foundation was instrumental in funding \$100,000 towards the upgrade.

Mr. Fischer also noted a very generous donation to the Foundation from the Crown Family. The *All School Forum* meetings are well attended by students and parents, with a recent meeting engaging students and adults in conversations on the iPad program and how it is working.

Ms. Goldstein stated that the *Parents Association* hosted a tailgate party for Homecoming. The Association's District Dialogue will take place tomorrow, October 22 downtown for working parents to attend. Pies will be served to teachers on Tuesday, November 26 as a thank you for all their efforts. The Association is planning many programs with FAN, ECGC and one in January on iPads and technology with members of the Technology department participating on a panel. Ms. Goldstein noted *NSSSED*'s presentation on their partnership with Wagner Farm, where several New Trier students are working through that program. District 112 in Highland Park is withdrawing from *NSSSED*, and the District is now looking at the impact of this on its budget. Board members and administrators of all the districts are invited to tour their new facility on October 21 and November 12.

Mr. Robitaille reviewed the activities of the *Facilities Steering Committee* noting the continued progress of engaging the community on the facilities projects. A Citizens Task Force is being formed, consisting of approximately 10-15 community members to address the facility needs and proposals. Mr. Robitaille commended Dr. Yonke for revisiting the most pressing needs as articulated in the last Long Range Facilities Plan and focusing on the highest priorities. These ideas can then be transformed into a framework for a facilities plan that can be brought to the Citizens Task Force and eventually engage with architectural firms to conceptualize designs for a facilities project before presenting to the broader community.

Mr. Myefski reported that the *Technology Planning Committee* met to welcome new members and discuss their current status, past accomplishments, and future plans.

Mr. Dolinko clarified for the *Booster Club* that the before mentioned portable scoreboard is actually a permanent auxiliary scoreboard for the two practice fields. It will be visible on both fields. The Booster Club financed this project and Mr. Dolinko thanked the group for all their efforts for the school and its students. Mr. Dolinko also reported for the *Finance Committee* whose work has partially been addressed in the Tentative Tax Levy. The Committee is also considering information from a presentation by PMA regarding new software and computer programming which will allow for better planning and will facilitate the five year planning process. A review of the District's debt likewise took place to determine how the ADA projects might be financed. The Committee will have a recommendation for the Board at the November meeting.

X. Board Members' Calendar of Events

- Calendar of Events

Dr. Yonke listed the numerous events taking place which included the Community Engagement Committee meeting this week on Wednesday; the Literary Festival at the Winnetka Campus on Friday, October 25; the Facilities Steering Committee meeting on Tuesday, October 29; and the end of First Quarter on Friday, November 1. Looking ahead to November, Dr. Yonke noted several committee meetings taking place the second week of November, which included the New Trier Education Foundation, the Fine Arts Committee, the Technology Planning Committee, the Booster Club, the Parents' Association, and All School Forum. Parent Teacher Conferences will follow in the days after the November Board of Education meeting and the Fall Institute Day will coincide with the IHSA State Swim Meet on November 22.

- Board Members' Request for Staff Research and Future Agenda Items

Mr. Myefski requested a look into the current information on concussion injuries among high school students. Mr. Dolinko noted an earlier report by Dale Grooms of the Athletics Department of one year ago but agreed it would be a good time for an update on the subject. Dr. Yonke suggested it could happen within the next two months.

XI. ADJOURNMENT

Mr. Myefski moved that the Board adjourn the open meeting. Ms. Goldstein seconded the motion. Upon a voice vote being taken, all members indicated they were in favor.

The meeting adjourned at 9:37 p.m.

Respectfully submitted,

Lou Anne Kelly, Secretary

Alan R. Dolinko, President