

**NEW TRIER TOWNSHIP HIGH SCHOOL DISTRICT 203  
REGULAR MEETING OF THE BOARD OF EDUCATION  
October 16, 2017  
New Trier Township High School  
7 Happ Road, Room C234  
Northfield, IL 60093**

A **Regular Meeting** of the Board of Education of New Trier Township High School District 203, Cook County, Illinois was held at New Trier High School – Northfield Campus, 7 Happ Road, in Room C234 on Monday, October 16, 2017 at 6:30 p.m.

**Members Present**

Mr. Greg Robitaille, President  
Ms. Lori Goldstein, Vice President  
Ms. Cathy Albrecht  
Mr. Keith Dronen  
Dr. Marc Glucksman  
Mr. Patrick O’Donoghue

**Administrators Present**

Dr. Paul Sally, Superintendent  
Mr. Peter Tragos, Assistant Superintendent for  
Curriculum & Instruction  
Mr. Christopher Johnson, Assistant Superintendent  
for Finance & Operations  
Ms. Denise Dubravec, Principal – Winnetka Campus  
Mr. Paul Waechtler, Principal – Northfield Campus

**Members Absent**

Ms. Carol Ducommun

**Also Present**

Dr. Stephanie Helfand, Chief Technology Officer; Mr. Myron Spiwak, Business Services Director; Mr. Gerry Munley, Assistant Principal, Winnetka Campus; Mr. George Sanders, Director of Human Resources; Ms. Niki Dizon, Director of Communications; Mr. Dave Conway, Northfield Campus Facilities Manager; Mr. Steve Linke, Winnetka Campus Facilities Manager; Mr. Eric Saszik, Mathematics Department; Ms. Caroline Sowa, Kinetic Wellness Department, Mr. Paul Moretta, Athletics Department, Ms. Stacy Kolack, Student Activities Department, Mr. Todd Maxman, Social Studies Department; Mr. Jamie Atwell, Social Studies Department, Mr. Gary Schubert, Modern & Classical Languages Department; Mr. Jason Dane, Kinetic Wellness Department, New Trier Education Association President; Mr. Scott Williams, Assistant Principal for Student Services; Ms. Gail Gamrath, Assistant Principal of the Northfield Campus; Ms. Athena Arvanitis, Director of Student Life; Mr. Colby Vargas, Social Studies Department; Ms. Sarah Kropski, NTESPA Co-President, Music Department & Media Speech & Theatre Department; Mr. Mike Hill, Technology Department; Mr. Eric Johnson, Technology Department; Mr. Rob Martinelli, Pepper Construction Co.; Mr. Jim Smiley, Wight & Co.; Mr. Marty Platten, Pepper Construction Co.; Mr. David Buyer, Mrs. Susan Schmidt and members of the press and community.

**BUSINESS MEETING**

**I. CALL TO ORDER – 6:30 p.m. – Rm. C234**

Mr. Robitaille called the Regular Meeting of October 16, 2017 of the Board of Education to order at 6:26 p.m. in Room C234. Roll call was taken and all members were present except Ms. Ducommun. Mr. Robitaille asked for a motion to move to Closed Session. Mr. O’Donoghue moved that the Board adjourn to Closed Session for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity; And for the purpose of discussing litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. Ms. Albrecht seconded the motion. Upon a roll call vote being taken, the members voted as follows:

AYE: Mr. Dronen, Dr. Glucksman, Ms. Goldstein, Mr. O’Donoghue, Ms. Albrecht, Mr. Robitaille

NAY: none.

The motion passed.

## **II. CLOSED SESSION – Rm. A201A**

### **BUSINESS MEETING**

## **III. Open Session – 7:00 p.m. – C234**

Mr. Robitaille re-called to Order the Open Session, Business Meeting of the New Trier High School Board of Education of October 16, 2017, at 7:02 p.m. All members were present except Ms. Ducommun.

## **IV. Minutes**

Mr. Robitaille asked for any comments or questions on the Minutes of September 18, 2017. None being raised, he asked for a motion to approve the minutes of the Regular Meeting of the Board of Education held on September 18, 2017. Mr. O'Donoghue moved and Ms. Albrecht seconded the motion to approve the minutes of the Regular Meeting of September 18, 2017, open session. Upon a roll call vote being taken, the members voted as follows:

AYE: Ms. Goldstein, Mr. O'Donoghue, Ms. Albrecht, Mr. Dronen, Dr. Glucksman, Mr. Robitaille

NAY: none

The motion passed.

## **V. Communications**

Mr. Robitaille invited anyone from the audience who wished to address the Board to please come forward and fill out a yellow communications request form from the back table. No one wished to address the Board.

## **VI. Special Orders of Business**

### **A. Report from Campus Principals, Assistant Superintendents & Associate Superintendent**

Mr. Paul Waechtler, Principal of the Northfield Campus:

- Noted the many opportunities the freshmen students were exploring following the annual Activities Fair which included increased participation in clubs, sports, the Freshman/Sophomore musical, and service projects.
- Reported that the Modern & Classical Languages Department is sponsoring a service partnership with the Puerto Rican Cultural Center in Chicago including donations that are being collected for hurricane relief.
- Mentioned that the Identity Project is beginning their work emphasizing community, identity, and empathy.
- Reported that the Freshman Mixer dance was well attended and he commended the senior helpers for their assistance throughout the night.
- Congratulated staff for another successful Freshman Go-To-School Night with positive feedback from parents.
- Reported that great school pride was on display during Homecoming Week which ended with a Friday Pep rally.
- Informed the Board that the EKG screening of freshman students will take place on October 18. The annual EKG Screens for Teens, assisted by the Health Services Department and the Kinetic Wellness Department, provides a high-quality, low-cost cardiac testing for our freshman students. He noted this early detection typically identifies one or two students who need to follow up with a cardiologist.

Ms. Dubravec, Principal of the Winnetka Campus:

- Noted for the first time in 20 years the Winnetka Campus held a pep rally and over 1600 students attended the Homecoming Dance
- Congratulated the New Trier Girls Golf team won first place in the State tournament. An individual, Penelope Tir, also won first place in the individual competition.
- Thanked Peg Stevens, Linda Knier, and faculty for the efficient and successful testing day on October 11.
- Reported that Speech and Debate hosted their tournament with 132 teams competing from 43 schools.
- Extended a special thanks to Gerry Munley for providing new emergency plans for each of the past four years. Every year during construction the facility has been different requiring new information

to be shared with students and staff. Lock-out and Lock-in drills have also been implemented with coordination from Winnetka's Police and Fire Departments.

- Noted Kurt Weiler's ELL program hosts a sharing event in which his English language student's provide food and information about their home countries and customs. Registration for Winter Sports begins on October 23 through October 29.
- Reported that Class Reunion tours continue with the classes of 1957 and 1987.
- Shared the news that coach Josh Runkle has been selected to receive the 2016-2017 NFHS Boys Swimming & Diving Coach of the Year Award.
- Commended Niki Dizon for the success of the Dedication Day on October 15. It was a wonderful day for the staff and community to come together in celebration of the "new" New Trier. Ms. Dubravec also thanked the Board members for all of their support of the staff and administration.

Dr. Sally shared his appreciation to all who were involved with the construction project, the planning, the community involvement, Wight, Pepper Construction, staff and faculty involvement, the dedication planning, Dr. Linda Yonke, and the keynote speech by Dr. Peter Henry of the Class of 1987. He expressed his excitement for the new learning spaces that are being used by all New Trier students.

Mr. Peter Tragos, Assistant Superintendent for Curriculum & Instruction:

- Reported that on October 11 the PSAT exam was administered to the juniors and the PreACT exam was administered to sophomores. The day went very well, considering the logistics of testing 2000 students on the same day.
- Shared information on a number of professional conferences attended by faculty members. These included the All American High School Film Festival, the American Association of School Librarians, the Northern Illinois Science Conference. He noted the faculty commitment to their work and their active involvement at the regional and national level benefits their own work as well as the work they bring to our students.
- Highlighted that on October 26 the Kinetic Wellness Department presents the "Clothesline Project" to their classes. It is an art exhibit about domestic abuse and sexual violence. The exhibit is up for two weeks and KW staff take great care in sharing and discussing this very sensitive topic.

Mr. Christopher Johnson, Assistant Superintendent for Finance & Operations reported four FOIA requests were received since the last Regular Board of Education meeting. Information was requested about certified payroll for a portion of the construction project, ACT tests scores, contracts and employee records. These have been completed. A fifth request is in progress on student records.

## **B. Audit Report**

Mr. John George, partner of the Auditing firm RSM and Ms. Katie Barry, Senior Manager, presented the 2017 Audit Report. Mr. George noted this annual audit is a lengthy process that began last June and culminates with this report. The auditor's field work looks at the internal controls for payroll and other disbursements, investments, and debt cycles. The report's focus and scope includes checks on significant transactions and system processes. The large CAFR (Comprehensive Annual Financial Report) for the District shows the auditors' unmodified opinion, which is the best possible opinion, establishing that the District had a clean audit. This opinion assures that the District reports are fair, complete, and accurate. Ms. Barry reviewed highlights of the report. She noted that the previous CAFR was filed with the Government Finance Association and the Association of School Business Officials International, which both issued Certificates of Excellence in Financial Reporting. The 2017 CAFR will be filed with those organizations as well for recognition in 2018. Ms. Barry reviewed and highlighted various fund statements, actuarial notations within the report, and the single audit report. She pointed out the decrease in the end balance of the General Fund to \$76.1M which reflected the transfers and payment of \$11.4M for the Winnetka Campus Facilities Project. She also noted that these annual financial reports are submitted to the Illinois State Board of Education which then publishes a Financial Profile for the District. ISBE awarded New Trier's Financial Profile the highest status of Recognition. Board discussion followed with members' asking questions about the report and the audit. The implementation of Skyward in the Business Office has assisted in streamlining the audit process and further applications will enhance future audits. Ms. Albrecht and fellow Board members thanked and congratulated Mr. Johnson and Mr. Spiwak for their award winning efforts on behalf of the District.

### **C. New Course Proposals**

Mr. Peter Tragos, Assistant Superintendent for Curriculum & Instruction provided a report on the proposed new courses, major revisions and renaming or reclassification of existing courses for the 2018-2019 school year. The six new courses include:

- Culinary Arts & Hospitality in the Applied Arts Department;
- Art Essentials in the Art & Special Education Departments;
- Advanced Health & Wellness in the Kinetic Wellness Department;
- Film Production 3 in the Media, Speech & Theatre Department;
- Chinese 5 in the Modern & Classical Languages Department; and
- Civics & Social Justice: Theory & Practice in the Social Studies Department.

Major course revisions included:

- Real World Cooking for Seniors,
- Digital Photography and Imaging 1, 2, 3, and
- ELL Chemistry (English Language Learner).

Other changes to courses by name, level, frequency, prerequisites or retirements are included from the Applied Arts Department, the Business Education Department, English/History Team Courses. Kinetic Wellness, Mathematics, Media, Speech and Theatre Department, Modern & Classical Languages Department and the Social Studies Department. Mr. Tragos highlighted that the proposals are the product of the annual curriculum review which is a rigorous process that includes discussions by department leaders, Curriculum Council, Advisor Chairs, and the Administrative team.

He and Dr. Sally responded to Board members' questions and comments. Topics of interest included course objectives, Special Education, Chinese Level 5, Civics and Social Justice, Real World Cooking and life skills. Mr. Robitaille noted the proposals will be a voting item at the November Regular Board meeting.

### **D. Class Size Report**

Mr. Tragos presented the 2017 Class Size Report and thanked Assistant Principal, Gerry Munley, Registrar, Sarah Khan, and Katherine Kapustiak for their assistance in gathering the data and report information. The report provides information on class sizes with departmental counts and percentages, class size distribution by department, sections outside of our target range, and total load reports for departments that do not teach in standard classroom settings. The information provides perspective on class sizes and aids in the allocation of resources. Mr. Tragos noted the percentage of large classes (at or over 30 students) has decreased from 1.6% last year to 0.4% this year. The percentage of small classes has increased in that time from 2.8% to 4.1%. Due to the atypical calendar, this report was produced in the 3<sup>rd</sup> week of classes, while in a typical school year, it is generated during the 5<sup>th</sup> week of classes. Regardless of the timing, it is a valuable tool for the administration in the planning and scheduling needs of the students. Board discussion followed as Mr. Tragos responded to Board members' comments and questions. Discussion centered on IGSS (Integrated Global Studies School), Accounting, Photography 2/3, music classes, methods for balancing classes, the Kasarda Report on district demographics, and staffing.

### **E. Monthly Construction Report**

Mr. Chris Johnson provided the Monthly Construction Report for the Winnetka Campus Facility Project. He thanked Marty Platten of Pepper, Jim Smiley of Wight & Co., and Dave Conway for their assistance as the project winds down. The team is working through the punch list to complete all the finishing touches as expeditiously as possible. He noted the Construction Change Order for this month is \$212,000 and Pepper is analyzing all change orders by category to assist in finalizing all charges appropriately. In-kind lists and in-kind services are also being reviewed by the Administration. Mr. Johnson highlighted that the Executive Summary section of the Construction Budget has a line item titled "Capital Project Funding" transferring \$253,135 from the District's Capital Operating budget to offset these expenditures. These items include added cabling to connect the AV suite to theaters and other spaces for \$46,063; additional counter tops and benches for the concourse for \$42,404; additional tile and carpet in the McGee, a stairwell and the lower level totaling \$80,486. These were enhancements to the project and benefited from having Pepper on site for the efficiency of completing the work. Mr. Platten and Mr. Johnson responded to Board members' questions on the punch list and estimated dates for the final cost of the project, which is likely to

be in January 2018.

**F. Summer 2018 Project Update**

Mr. Chris Johnson reviewed the recommendations of the Board's Finance Committee and the Facilities Steering Committee to take the first steps in addressing the Summer 2018 Facility Projects. The recommendation is for the Board to call a Public Hearing regarding issuing Working Cash Fund Bonds not to exceed \$7M and approve a resolution of intent to issue said bonds. Those two steps would start the process and should be taken tonight. The Public Hearing would take place at the November Regular Board of Education meeting. More detailed proposals of the work to be done with revised cost estimates will also be presented at the November meeting. Final authorization would take place at the December Regular Board of Education meeting. Board discussion followed on beginning the process for the projects and on the resolution wording of up to \$7M as compared to that from the Bond Council. Mr. Robitaille noted there is no obligation for the Board at present, only that the process is set in motion.

**G. Resolution calling a Public Hearing regarding the issuance of Working Cash Fund Bonds not to exceed \$7,000,000**

Ms. Goldstein moved that the Board of Education sets the date of November 20, 2017 for a Public Hearing to be held in connection with the sale of bonds in the amount not to exceed \$7,000,000 for the purpose of increasing the working cash fund of the District. Ms. Albrecht seconded the motion. Upon a roll call vote being taken, the members voted as follows:

AYE: Mr. O'Donoghue, Ms. Albrecht, Mr. Dronen, Dr. Glucksman, Ms. Goldstein, Mr. Robitaille

NAY: none

The motion passed.

**H. Resolution of intent to issue Working Cash Fund Bonds not to exceed \$7,000,000**

Ms. Albrecht moved that the Board of Education adopts the Resolution declaring its intention to issue \$7,000,000 working cash fund bonds pursuant to Article 20 of the School Code and directing notice of such intention be published. Ms. Goldstein seconded the motion. Upon a roll call vote being taken, the members voted as follows:

AYE: Ms. Albrecht, Mr. Dronen, Dr. Glucksman, Ms. Goldstein, Mr. O'Donoghue, Mr. Robitaille

NAY: none

The motion passed.

**VII. Administrative Items**

**A. Treasurer's Report for September 2017**

Mr. Chris Johnson reviewed the Treasurer's reports for September, which included three years of Cash Flow Statements from 2015 through 2018, the September 2017 Financial Statements, the Cash and Investment Reports for September, the September Investment Statements, and the Historical Cash Balance Graph. He noted the revenues from tax receipts in September, however, student fees are received at this time of year. Mr. Robitaille inquired about the August and September 2017 missing figures for NIHIP, Working Cash, Capital Projects and Life Safety. Mr. Johnson noted he would review those figures to determine if or why they are not included.

**B. Financial Reports for FY Ending 2017 and Month Ending September 2017**

Mr. Johnson reviewed the Financial Report for September, highlighting the Operating revenues were \$45,425,069 for the first quarter of the fiscal year which was 0.15% higher compared to last year at the same time. The Operating expenditures were \$15,098,229 through September, or 5.0% higher compared to last year. He attributed this to payment timing and some one time expenditures.

Mr. Johnson also provided a 2017 Year End Summary of Financial Reports noting the ending balances for all funds as well as the ending results of the Operating Funds. Revenues were about \$2M higher than expected due to several factors that included state payout timing, the Corporate Personal Property

Replacement Tax payments were higher than budgeted, interest income increased throughout the year, building rentals increased, and improvements in billing and collections. Expenditures were \$4M under budget that was reflected in a modest increase in salaries, benefit costs were significantly under budget as a result of insurance rates remaining steady and underspending on some capital projects. The District also used some available surplus with NIHIP to grant a premium holiday in June. The expenses were also below budget due to the timing of some payments. The fund balances for all accounts were \$108,384,420 as of June 30, 2017. Mr. Johnson also highlighted that the District use of \$11.4M for was shown on this report, however the actual expenditure occurred last year. Board discussion followed on formatting the financial reports to show year to date actual vs. year to date budget. The question about whether budgeting on a monthly basis was possible. Mr. Johnson responded that the District is looking at a forecast 5 system that would allow five year projections and perhaps would allow for monthly financial reporting. He explained the limitation of the Skyward system only allows for annual budgeting. He noted he would further explore options to bring to the Finance Committee for consideration and discussion.

**C. Board Policies – First Reading – Policy 7-305**

Dr. Sally reviewed the policy changes and modifications for the Board’s Policy 6-300 presented at the September 18 Board meeting. The second reading of that policy is included in the Consent Agenda for this meeting. In reviewing that policy, the Administration found a few other policies that refer to credits earned by students, which need to be updated. *Policy 7-305: Participation in Extracurricular Activities and Interscholastic Competition* is one such policy. Our practice for determining student eligibility for sports and activities was modified when we changed credit systems, however the policy had not been changed. Current practice matches the standard for IHSA eligibility: a student must pass 2.5 credits per semester, which equals five courses under our one course / one credit change. The proposed changes for Policy 7-305 match our current practice as well as the IHSA standard. Mr. Sally invited questions and comments by the Board. This policy will be brought back to the Board for a second reading at the November Regular Board meeting.

**D. 2017 Preliminary Tax Levy**

Mr. Christopher Johnson provided the report on the 2017 Preliminary Tax Levy, which will support the budget for the fiscal year 2018-19. He reviewed the terms and elements used in preparing the levy and highlighted the statutory guidelines for setting the levy, which require the Board of Education to “estimate” the levy at least twenty days prior to its adoption, adopt the final levy before the last Tuesday in December, and follow the requirements of The Truth in Taxation Act. This Act stipulates that the District give notice and hold a public hearing if the levy estimate is greater than a 5% increase over the prior year’s tax extension. While our levy increase is less than 5%, the District will hold a hearing to provide as much transparency and input into the process as possible. Mr. Johnson reviewed the calculation of the 2017 Levy which is based on the 2016 tax extension times the CPI, plus, the estimated tax revenue from new property. The proposed 2017 Property Tax Extension that is recommended with an estimate of \$95M for new property is \$102,077,295. The breakdown of the extension by fund is:

Education Fund	\$89,021,609
Building Fund	\$ 7,655,797
Transportation Fund	\$ 1,429,082
I.M.R.F.	\$ 1,888,430
<u>Social Security</u>	<u>\$ 2,082,377</u>
<b>Total Extension</b>	<b>\$102,077,295</b>

Mr. Johnson recommended that the District cease abating loss in collection on both debt service and operating funds starting with the 2017 Levy. Cook County adds a 3% loss in collection value to the levy calculation and then adjusts the levy according to the tax cap laws, which in most cases leads to a reduction. The District has typically abated 1% of this loss in collections. Cook County automatically adds 5% for loss in collections to the bond and interest levies. The District has typically abated 2% of this amount. The Board Finance Committee recommends accepting the Cook County defaults for both items, based on an analysis of collections and current practice of our sender districts. Mr. Johnson noted the Bond & Interest Levy has already been approved by the voters. He invited questions and comments by the Board members. Discussion followed on the loss in collection rate, the process of taxation for school funding, accounting of tax refunds and cash flow items in future years. Ms. Albrecht moved that the Board of Education approves the 2017 Preliminary Levy of \$102,077,295 for Operating Funds and \$9,379,129 for

Bond and Interest and that a Public Hearing be held at the November 20, 2017 regularly scheduled Board Meeting. Dr. Glucksman seconded the motion. Upon a roll call vote being taken, the members voted as follows:

AYE: Ms. Albrecht, Mr. Dronen, Dr. Glucksman, Ms. Goldstein, Mr. O'Donoghue, Mr. Robitaille

NAY: none

The motion passed.

#### **E. Public Hearing: Resolution to Transfer Funds from the Education Fund to the Operations and Maintenance Fund**

Mr. Robitaille called to Order the Public Hearing on the Resolution to Transfer Funds from the Education Fund to the Operations and Maintenance Fund. Mr. Johnson reviewed the background for the fund transfers which are required from the approval of the 2017 Final Budget at the September Regular Board of Education meeting. The adopted budget includes the transfer of \$3,384,441 from the Education Fund to the Capital Projects fund, through the Operations and Maintenance Fund. This includes several components, including funding for five year planning capital projects and the Winnetka Campus Project. Also included in the 2017 Final Budget is a transfer of \$186,225 from the Operations and Maintenance Fund to the Debt Service Fund. This routine transfer occurs every year to pay the debt service that is related to an NSSD facilities project, and which the district abates from the bond and interest tax levy. Mr. Robitaille invited public comment from anyone attending the meeting. No one came forward to speak or address the Board. Mr. Robitaille asked for a motion to close the Public Hearing. Mr. O'Donoghue moved that the Board of Education adjourns the Public Hearing on the Resolution to Transfer Funds from the Education Fund to the Operations and Maintenance Fund. Dr. Glucksman seconded the motion. Upon a roll call vote being taken, the members voted as follows:

AYE: Mr. Dronen, Dr. Glucksman, Ms. Goldstein, Mr. O'Donoghue, Ms. Albrecht, Mr. Robitaille

NAY: none

The motion passed.

Mr. Robitaille noted that these resolutions were part of the Consent Agenda.

#### **VIII. Consent Agenda**

- Bill List for the Period September 1-30, 2017
- Personnel Report
- Board Policy – Second Reading – Policy 6-300
- Ratification of Change Order #26
- Dance Floor Contract
- Fund Transfer Resolutions:
  - Resolution Directing the School treasurer to Permanently Transfer Moneys from the Education Fund to the Operations & Maintenance Fund;
  - Resolution Directing the School Treasurer to Transfer Funds from the Operations & Maintenance Fund to the Capital Projects Fund;
  - Resolution Directing the School Treasurer to Transfer Moneys from the Operations & Maintenance Fund to the Debt Service Fund.

Mr. Robitaille asked if any Board member would like to remove items from the Consent Agenda for separate discussion. No one requested any items be removed. Mr. Robitaille asked for a motion to approve the Consent Agenda. Ms. Goldstein moved that the Board of Education approves the Consent Agenda which includes the Bill List for the Period of September 1 – 30, 2017; the Personnel Report, which includes Appointments, Changes of Status, Resignations, Retirements, Stipends and Terminations; Policy Changes to Board Policy 6-300, second reading as presented; that the Board of Education of New Trier Township High School District 203 ratifies Budget Change Order #26 to the contracts managed by Pepper Construction Company; and furthermore, deducts the amount of \$212,014.00 from the West Side Project Construction Contingency line item. The Board of Education also ratifies expenditures of \$354.00 to the Essex and Capital Improvements Project budget (to be deducted from contingency) and approves Capital Expenditures of \$22,482.00; the Board

of Education approves the contract with Harlequin in the amount of \$66,884.80 for replacement of the dance floor in G016 at the Winnetka Campus, subject to final attorney review, and authorize the Assistant Superintendent of Finance & Operations to execute the agreement. And that the Board of Education approves the Transfer of fund resolutions: including the Resolution Directing the School Treasurer to Permanently Transfer moneys from the Education Fund to the Operations and Maintenance Fund, the Resolution Directing the School Treasurer to Transfer Funds from the Operations and Maintenance Fund to the Capital Projects Fund, and the Resolution Transferring Moneys from the Operations and Maintenance Fund to the Debt Service Fund. Mr. O'Donoghue seconded the motion. Upon a roll call vote being taken, the members voted as follows:

AYE: Dr. Glucksman, Ms. Goldstein, Mr. O'Donoghue, Ms. Albrecht, Mr. Dronen, Mr. Robitaille

NAY: none

The motion passed.

## **IX. Board Member Reports**

Mr. O'Donoghue reported for the **Booster Club** that they are updating their contributions list for the year. The **Technology Committee** met and reviewed their completed equipment audit. Discussion also included upgrades on a capital expenses list and the survey for faculty and staff on the availability and efficiencies of technology and the department.

Mr. Dronen attended the **All School Forum** meeting on September 19. He noted the main topic of discussion was the new construction at the Winnetka campus. There was much positive feedback from students on the multi-use spaces, the open lighting, the technology integration, the new spaces for study and social interaction, the new stairwells, and the new library. Mr. Dronen felt the new spaces are greatly enhancing the learning process at the Winnetka campus. The next meeting is October 18.

Ms. Goldstein reported on the news from the **NSSSED** which included work on their strategic plan synthesis of information gathered from their community engagement committee meetings. This strategic plan document will be shared with all the stakeholders and voted on for approval in February 2018. Discussion also included their completed Audit Report which was positive and clean and she noted that the Fund Balance exceeds 18% of their expenses.

Ms. Albrecht shared information on the **New Trier Educational Foundation's** Golf Outing which was on September 25 at the Glen Club in Glenview. It was a great success and the event accounting will be discussed at the Executive Committee meeting on Wednesday, October 18. She also noted last week was the first meeting of the Liaison Committee, a joint committee of the Foundation and the Administration, where discussion focused on future fundraising. Ms. Albrecht highlighted the weekend's two events for the **Community Engagement Committee** which were the Winnetka campus new building dedication and open house, **New Trier Anew** and the dedication of the new Black Box Theatre, named the Hayes-McCausland Theatre. Both events were well attended and great successes.

Dr. Glucksman reported for the **Policy Committee** which met on October 2 that the meeting was well prepared for by the Administration as seen in tonight's agenda items on Board Policy. The well-attended **New Trier Parents Association Straight Talk** meeting on October 3 included a panel discussion on "Truth or Consequences of Teen Misbehaviors". The biannual survey, which will again be done later this year on safety, attendance, substance abuse, stress and new trends like binge drinking. It was noted through these surveys that students do listen to KW teachers on these safety issues. Dr. Glucksman added to the **Technology Committee** report be stating the department continues its plan to replace faculty technology every three to four years.

## **X. Calendar of Events & Board Members' Requests for Staff Research and Future Agenda Items**

- Calendar of Events

Dr. Sally reviewed the events over the next few weeks which included fall sports tournament activity beginning with girls' golf and other fall sports, the New Trier Literary Festival on November 3, Parent Teacher Conferences on November 15 and 16 and the next teacher Institute Day is on November 17. There is no school for students on November 17.

-Requests for Staff Research & Future Agenda Items

There were no requests for staff research or future agenda items.

**XI. ADJOURNMENT**

Mr. O'Donoghue moved that the Board adjourn the Regular Meeting. Dr. Glucksman seconded the motion. Upon a voice vote being taken, all members indicated they were in favor.

The meeting adjourned at 9:14 p.m.

Respectfully submitted,

---

Lou Anne Kelly, Secretary

---

Gregory Robitaille, President